MAILING ADDRESS – P O Box 28, Ridgway, CO 81432

Owner(s) Name: _______________________ Phone: ________________ Email: ________________________
Property Address for STR: ________________________________ City/ST/Zip: ________________________
Subdivision/Lot: __________________ State-Issued Tax ID/Business Lic. # ____________________________

** Tax ID number must be provided or renewal can’t be issued **

If preferred alternate mailing address please list below:

Mailing Address/PO Box: _________________________________________ City/ST/Zip: ________________

I have enclosed the Short-Term Rental Permit Renewal Application fee of : $250  

I have notified any applicable HOA/ACC of my intent to renew STR permit:

Check here if there are no changes to the STR operation from the previous year’s permit:

Check here if there are changes to the STR operation from the previous year’s permit:

Check here if you are no longer operating the STR:

If there are changes to the STR facility or operation, please describe below:
__________________________________________________________________________________________

I certify that I am the landowner and am hereby making application for approval of the above request. I further understand that if there are extenuating circumstances concerning this application, there may be additional fees required to process my application, and that the County will advise me of additional fees and receive my approval before proceeding with my application. I hereby certify that I have read this application completely and that all information provided is correct to the best of my knowledge. All laws, regulations, and ordinances governing the scope of the project contemplated by this application will be complied with, whether or not specifically described within this application. I understand that providing false or misleading information may result in any permit(s) issued being revoked. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating the scope of the project contemplated by this application. I understand that this application may be open for public inspection as required by the Colorado Open Records Law (C.R.S. 24-72-202, et seq.) and that my personal information contained on this application may be available to the public for review.

[ ] If you are listing a business entity (LLC, Inc, Corp., etc.) as the property owner, you must check this box to confirm that the business (and any other associated members) has granted you approval to apply for this permit.

_________________________            ___________________________ ______________
Signature of Owner(s)            Date
_________________________            ___________________________ ______________
Signature of Owner(s)            Date

STAFF USE ONLY

STR Permit renewed  for one year and mailed to applicant on ____________________________

STR Permit renewal denied for the following reason(s):

___________________________________________  ____________________________________
Reviewed By (Land Use Staff)      Date
Tax Information for Outfitters & Owners of Short-term Rentals

General state and local tax information for outfitters and owners of short-term rentals.

HELP IS AVAILABLE
Find instructions, forms, quick answers and tax guidance FYI publications on our website, Colorado.gov/Tax. We also provide phone and in-person assistance with account-specific questions Monday-Friday (except state holidays).

Revenue Online, Colorado.gov/RevenueOnline.
Colorado Department of Revenue’s FREE, one-stop secure site for filing your taxes and managing your tax records.

Colorado Department of Revenue encourages e-filing and use of Revenue Online to submit additional documentation whenever possible.

Helpful Features
• Check the sales tax rates for your location. You don’t need a login! Simply click on “View Sales Rates and Taxes” to get started. Choose View Business Location Rates and enter in your Colorado Account Number to view your applicable rates.
• File tax returns.
• Make an online payment.
• File year-end W-2, 1099 and/or W-2G statements. Click on “Submit Year-End Withholding” in the Additional Services section. No need to log in.

Call the tax information hotline at
303-238-7378
(8:00 am – 4:30 pm)

Visit a Taxpayer Service Center in

<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colorado Springs</td>
<td>2447 North Union Blvd</td>
</tr>
<tr>
<td>Denver</td>
<td>1375 Sherman St</td>
</tr>
<tr>
<td>Fort Collins</td>
<td>3030 South College Ave</td>
</tr>
<tr>
<td>Grand Junction</td>
<td>222 South 6th St, Rooms 207 &amp; 208</td>
</tr>
<tr>
<td>Pueblo</td>
<td>827 West 4th St, Suite A</td>
</tr>
</tbody>
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Hours vary by location.

DR 1917 (05/31/18)
This handout was created by the Colorado Department of Revenue (CDOR) to explain general state and local tax information for outfitters and owners of short-term rentals.

Did you know that lodging and accommodations are taxable?

Owners and managers of units rented for less than 30 consecutive days are required to collect and remit sales taxes. Applicable state, special district taxes, county lodging and local marketing district taxes, all state-collected local and county sales taxes are also due on the rental price.

- What is a Local Marketing District Tax? A local marketing district tax is a tax on lodging services leased or rented for less than 30 consecutive days.
- What is the County Lodging Tax? The county lodging tax is a tax levied only in certain counties within Colorado and is applied specifically to lodging services, such as hotels, motels, condominiums, space rentals, camping facilities and services, auto camps and trailer parks for rentals less than 30 consecutive days.
- Check CDOR’s DR 1002: Colorado Sales/Use Tax Rates publication to see if your business is located in an area that assesses a Special District, Local Marketing District and/or County Lodging Tax.

What is included in accommodations, for tax purposes?

Accommodations include hotels, motels, bed-and-breakfast inns, condominiums, campsites and time shares of any lodging unit. Those provided at no charge (e.g., "comped") are not subject to sales or use tax. (See FYI Sales 11: Sales Taxes Due on Unit Rentals of Hotels, Motels, Bed-and-Breakfasts, Condominiums, and Time-Shares)

Rental income is also taxable by the federal and state governments, even if it is a side job, part time business, and/or paid in cash. Income from self-employment and rental activities are not subject to withholding taxes. To avoid penalties, you must make quarterly estimated income tax payments if you expect to owe at least $1,000 or more in state income taxes than the amount withheld from your salary, pension or other income.

Are there any other taxes owed that aren’t collected by CDOR?

Home-rule cities that collect and administer their own taxes may treat items differently than the State of Colorado and the jurisdictions whose sales tax the state administers. You must contact a home-rule city directly for its policies. Consult CDOR’s DR 1002: Colorado Sales/Use Tax Rates publication for local sales tax rates and contact information for self-collected areas and home-rule jurisdictions.

How do I get started?

1. Apply for a state Sales Tax/Withholding Tax license by completing the CR 0100 application online at My Biz Colorado, MyBiz.Colorado.gov.
2. Report and pay your taxes on the appropriate forms.
   a. Colorado Retail Sales Tax Return DR 0100
   b. County Lodging Tax Return DR 1485
   c. Local Marketing District Tax Return DR 1490
   d. Colorado Individual Income Tax Return Booklet 104
   e. Colorado Income Withholding Tax Return DR 1094 or 1099 Income Tax Withholding Tax Return DR 1107

   SAMPLE SAMPLE

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   2. Open-left
   3. Open-right
   4. Fold line
   5. Fold line
   6. SAMPLE

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