



JOB DESCRIPTION

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Paramedic

Department: Emergency Medical Services

Pay Grade: 12

FLSA Status: Non-Exempt

JOB SUMMARY

The purpose of this position is to provide emergency medical response as a advanced life service care provider to patients in the Ouray County service area.

ESSENTIAL JOB FUNCTIONS

- Maintains and cleans facilities including ambulance parking areas and offices which EMS personnel occupy.
- Provides patient care and treatment during emergency medical responses.
- Transports patients to hospital emergency rooms for further evaluation and care.
- Provides purchasing avenues for EMS supplies (i.e. office needs, vehicle parts and services, etc.)
- Assists supervisor with necessary research and documentation for EMS vehicular purchases.
- Maintains training levels for licensure as a paramedic for advanced life services.
- Maintains and repairs emergency medical service property including both vehicular and patient care equipment.
- Maintains various documentation and spreadsheets for inventory of various EMS equipment (i.e. vehicles, pagers, radios, oxygen bottles, etc.)
- Creates documentation for patient care reports and file to necessary entities in the medical field.
- Restocks emergency medical units after use.

MINIMUM QUALIFICATIONS

Education and Experience:

High School diploma or general education degree (GED).

Certifications and/or Licenses:

Valid state driver's license.
Current paramedic license.
Advanced cardiac life support license.
Pediatric advanced life support license.
BLS Provider CPR certification.

Knowledge, Skills and Abilities:

- Knowledge of medical protocols for advanced life service care of patients.
- Knowledge of response area for medical unit responses.
- Knowledge of mechanical diagnosis and repair of EMS equipment (vehicles, etc.)
- Knowledge of computer skills for reporting needs.
- Knowledge of computer program familiarity for cataloging equipment.
- Skilled in medical knowledge for patient treatment and care.
- Skilled in medical knowledge for administering medications to patients.

PHYSICAL DEMANDS

This job requires continuous gripping or feeling with hands; typing/repetitive movement, frequent walking, frequent reaching with hands and arms, frequent standing, frequent sitting, frequent stooping, kneeling, crouching, or crawling, frequent talking or hearing, frequent climbing or balancing, and occasional tasting or smelling. Occasionally required to lift more than 100 pounds.

WORK ENVIRONMENT

While performing the duties of this job, the employee works in an indoor environment and may be exposed to outdoor environment, noise, extreme temperatures, vibration, moisture and/or humidity, dust, fumes, gases, poor ventilation, electrical hazards, mechanical hazards, chemical hazards, explosive hazards, burn hazards, potential for violence/physical altercations, classroom setting, medical facility environment, sharp objects/tools, medications, and biohazards.