



Application Date: \_\_\_\_\_ Permit Applied for: Address  Driveway

Type or print legibly and complete all required information. Incomplete or inaccurate information may result in delays in processing your permit. Processing cannot proceed until driveway is flagged. Further questions may be directed to Ouray County Road & Bridge: (970) 626-5391.

Property Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Email address: \_\_\_\_\_ Parcel #:\* \_\_\_\_\_

If Email address is listed, this will be the primary method of contact. \*Parcel # is available from the Ouray County Assessor's Office.

Culvert Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Subdivision or PUD (if applicable): \_\_\_\_\_ Lot number: \_\_\_\_\_

What street or road will the driveway access? \_\_\_\_\_

Is the driveway flagged with tape? \_\_\_\_\_ Is your lot number posted? \_\_\_\_\_

**The following is required to process application:**

- Rough site plan showing proposed driveway location in relation to the nearest County Road and layout/location of the building site
- If property is not within a PUD or approved subdivision, property owner must provide proof of legal access.
- Proposed driveway location must be clearly marked with flagging tape. Property corner pins must be placed and marked.
- A pre-construction and a final inspection will be required for driveways.
- **Fees must be paid as shown on the reverse of this document.**

----- **For Office Use Only** -----

Date received: \_\_\_\_\_ Paid: \_\_\_\_\_

Address Assigned: \_\_\_\_\_ Notifications Completed? Y [ ] N [ ]

Culvert Required? Y [ ] N [ ] Details if required: \_\_\_\_\_

Zone: \_\_\_\_\_ Address fee: \$ \_\_\_\_\_ Driveway fee: \$ \_\_\_\_\_ Road Impact Fee: \$ \_\_\_\_\_

**Inspections:**

Pre-construction [ ] Date: \_\_\_\_\_ Final Inspection [ ] Date: \_\_\_\_\_

(If driveway/address is done in conjunction with a Building Permit, the Building Official will verify at time of final inspection)

Driveway/Culvert meets Standards (see reverse for more information) Y [ ] N [ ]

Notes: \_\_\_\_\_

**Inspector Final Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**ADDRESSES**

During construction the assigned address is to be marked in a visible location adjacent to the point of access from the public right-of-way. Prior to final inspection, the permanent address shall be posted as required in section 8 of the Ouray County Land Use Code:

*“House number signs shall have lettering at least 2 inches high and be of a block style, preferable painted with a reflective paint and readable for a distance of 100 feet. House number signs will not be lower than 3 feet or higher than 7 feet and will be located on the right side of the driveway (unless space does not permit.) Signs shall be located off the roadway only far enough not to obstruct utility easements and road maintenance.”*

**DRIVEWAYS**

The proposed driveway location must be clearly marked before an inspection can be made. Per Section 23 of the Ouray County Land Use Code the standards for driveways are:

1. Driving surface shall be at least twelve feet (12') wide
2. Interior radii shall be at least thirty-two feet (32')
3. The driveway opening shall be at least sixteen feet (16') wide
4. Grades shall not exceed twelve percent (12%) for all new subdivision lots
5. All entrances and exits must be located and constructed in such a way that vehicles approaching or using them will be able to obtain adequate sight distance in both directions along the roadway. (This is necessary to maneuver safely and not interfere with roadway traffic)
6. Angle of approach from an adjacent roadway shall be between sixty (60) and ninety (90) degrees
7. A crown or cross-slope shall be provided to discourage runoff on to adjacent roads
8. No features which interfere with the drainage system of the adjacent street or roadway shall be allowed. The developer or owner of a residence shall provide, at his/her/its expense, drainage structures that will become integral parts of the existing street or roadway drainage system, and the dimensions of all drainage structures must be approved by the County Road Department prior to installation.
9. When there are steep grades or other potentially hazardous or unusual geologic features as a condition of preliminary approval of a subdivision/PUD, the County may require the developer to demonstrate that the driveways to individual proposed lots will meet the standards contained in this section.

**FEE SCHEDULE**

<b>Region Number</b>	<b>Address Fee</b>	<b>Driveway Fee</b>
<b>1</b> (0 to 6 miles from Ridgway)	\$65	\$95
<b>2</b> (6+ to 12 miles from Ridgway)	\$80	\$125
<b>3</b> (More than 12 miles from Ridgway)	\$100	\$150

**ROAD IMPACT FEE**

If you are constructing a single family dwelling, a Road Impact Fee will be charged at the time of building permit application. The fee is \$3,244.22 and is set by the Board of County Commissioners in Resolution 2008-009.

*Please keep a copy of the signed document as a record of your approved permit. A copy will be placed on file with the Land Use Office.*

**EXHIBIT A TO ADDRESS CODE CRITERIA**

**VIA RESOLUTION NO. 2017-018**

All new address signs installed in the unincorporated portions of Ouray County, shall adhere to the following criteria:

- Address signs must be of metal construction, retro-reflective, green background, white characters
- Address signs must be 4-inches tall, horizontal or vertical orientation
- Width of address sign may be determined by the required number of characters
- Numbers or letters shall be 3-inches tall, retro-reflective, and centered within the sign field
- Address signs may be mounted vertical or horizontal
- Address signs shall be securely mounted and visible from the County Road or driveway

