

Ouray County  
Planning Technician

County of Ouray is seeking a Planning Technician reporting to the Planning Director. This position is responsible for supporting the Land Use Department through a wide variety of administrative and planning functions. Position provides direct support and assistance to the Planning Director, Senior Planner and Building Inspector as well as assistance to visitors and customers. May be assigned various Land Use/Zoning applications to process and present to the Planning Commission and Board of County Commissioners. Position also responsible for day to day support of the Building Official including processing building permit applications, database entry, tracking and reporting. Minimum requirements; must have a high school diploma or GED, Associates or Bachelor's Degree in planning or business related field preferred. A minimum of four years experience in an administrative support role, preferable in real estate, planning or zoning related environment is a plus (Combination of education and experience may be substituted). This position is 36 hours per week, benefits included. Minimum hourly rate \$19.78 to \$21.50 dependent upon qualifications. Letters of interest and resumes may be sent to Human Resources, PO Box C, Ouray, Co. 81427 (970-325-7332). Position open until filled. Ouray County is an equal opportunity employer.