

AGENDA
OURAY COUNTY PLANNING COMMISSION
WORK SESSION

March 7, 2023 4:00 – 6:00 pm
Meeting to be held at the Land Use/Road & Bridge Facility
111 Mall Road, Ridgway, CO

Zoom Log In Info:

On the web: <https://us02web.zoom.us/j/85482608524>
Via telephone: +1 719 359 4580 US
Meeting ID: 854 8260 8524

A. 4:00 pm – WORK SESSION: Master Plan

The Planning Commission will conduct a work session with Staff and KLJ to discuss and review the Ouray County Master Plan and review the following specific topics:

- Discussion on 'data' to be obtained/reviewed.
- Discussion on draft skeleton survey.
- Discussion on public open house.
- Discussion on next steps after survey.

B. 6:00 pm (appx) - ADJOURN

March 7, 2023 – Detailed Planning Commission Work Session Agenda - Master Plan

1. Initial Data Collection

- a. Objectives – As noted in handout
- b. Clarify: Determining *where* to get data and *who* pursues obtaining that data is a conversation for KLJ and Staff.
- c. List – as noted in handout
- d. Additional Data
 - i. Additional information may be collected as determined to be needed for specific objectives
 - ii. Planning Commission may identify, review, and provide additional information along with summary and explanation of its relevance to specific objectives

2. Initial Survey

- a. Design Considerations – as noted in handout
- b. Basic Structure and Flow – as noted in handout
- c. Initial Summary and Topics to Address – as noted in handout
- d. Discussion Points for Planning Commission Consideration – as noted in handout
- e. Discussion of distribution and collection process
 - i. Publicity preceding release of survey
 - ii. Postcard notification of online survey with paper mailout on request vs mailout questionnaire only
 - iii. County distribution and collection of paper responses
 - iv. Questionnaire format needs to maximize efficiency for compilation of responses

3. Public Input Open House – what would a catchy descriptive name be for this event?

- a. Objectives
 - i. Share the overall comprehensive plan objectives, process, and opportunities for involvement
 - ii. Provide background and context information relevant to the planning process
 - iii. Obtain input on topics and issues to be addressed in the planning process
- b. Meeting Space Conceptual Layout – photos to illustrate concept
- c. Online version – pages equate to stations
- d. Role of the Planning Commission and Staff
- e. Kids' corner or activities
- f. Refreshments?

4. Next Steps/Tentative Timetable

- a. Timetable – antecedent and precedent requirements control the timetable
 - i. If planning commission wants materials two weeks before they meet and we need at least two weeks to compile materials for planning commission review, it stretches the process out to a month per meeting
 - ii. Data collection begins as soon as County tells KLJ what data they can provide
 - iii. March 7 – PC work session A
 - iv. March 28 – PC work session B
 - v. April 1-11 – publicity for Public Input Meeting 1
 - vi. April 13-19 – window for Public Input Meeting 1
 - vii. Two days after Public Input Meeting 1 – PC work session C

- viii. April 24 – survey publicity and release
 - ix. May 15 – compile survey results and distribute to Planning Commission
 - x. May 30 – PC work session D
 - b. Data collection
 - i. What data can county provide?
 - ii. What other sources can best provide additional data?
 - iii. KLJ will coordinate collection with county staff for most effective results
 - c. Work session B
 - i. Review context information
 - ii. Review early public input
 - iii. Compile initial issues and opportunities list
 - iv. Review and comment on public input meeting 1 materials
 - v. Provide early input on survey questionnaire
 - d. Public Input Meeting 1
 - e. Work session C
 - i. Review results from public input meeting 1
 - ii. Review and refine questionnaire
 - f. Survey publicity
 - g. Survey release
 - h. Work session D
 - i. Review survey results
 - ii. Refine project topics list
- 5. Public Comment Period**
- a. Brief comments from members of the public.

Ouray County Data Collection List

As noted in the scope, our expectation is to identify and obtain essential information that is readily available. We expect to identify baseline information needed to provide context for each of the topics to be included in the Comprehensive Plan. Collecting and analyzing data may also identify issues to be addressed by the Comprehensive Plan. We want use collected data to create a snapshot of the County as it is today and to identify trends of significance that should be considered as we plan for the future. To the extent reasonably possible, we should use recent studies and plans to provide the following data.

Note: Items in **YELLOW identify *possible* sources of data.**

1. Demographics

- a. Population total by jurisdiction
- b. Age distribution by jurisdiction
- c. Birth rate
- d. Death rate
- e. Household count by jurisdiction
- f. Household type by jurisdiction
- g. Permanent vs seasonal resident status
- h. School enrollment
- i. Population density by block group

2. Economy – Bureau of Economic Analysis, Census Data, Misc. State Agencies

- a. GDP
- b. Economic output by industry
- c. Employment by industry
- d. Labor force
- e. Unemployment
- f. Major employers
- g. Businesses count
- h. Employed persons living outside county
- i. Employed persons inside county
- j. Residents working outside county
- k. Studies on economic impact or trends
- l. Existing economic development organizations and strategies

3. Built Environment

- a. Parcel database - GIS
- b. Residences by type by jurisdiction *Type?
- c. Residential tax parcels and acreage - Assessor
- d. Commercial tax parcels and acreage - Assessor
- e. Agricultural tax parcels and acreage - Assessor
- f. Public lands parcels and acreage – Assessor or GIS
- g. Parks, trails, and other recreational assets such as trailheads – ORCA?
- h. Existing land use – Specifically?
- i. Existing zoning – Got it.
- j. Existing PUDs or plats with additional development potential – Yes. Mostly Log Hill north.

- k. Historically or culturally significant sites – Ouray County Historical Society or State HS.
- l. Road location by ownership and classification - Official Road Map will provide some of this.
- m. Traffic volumes – CDOT?
- n. Crash locations by count and severity – CDOT/State Patrol?
- o. Water supply, treatment and distribution systems – Various water providers.
- p. Water supply treatment capacity – Same as above.
- q. Sewage collection and treatment systems – Various sanitation districts/providers.
- r. Sewage treatment capacity – Same as above.
- s. Broadband networks and capacity – IT Dept?
- t. Electrical power supply and distribution system and capacity – San Miguel Power Association
- u. Other infrastructure location and capacity - ?

4. Natural Environment

- a. Topography - GIS
- b. Watersheds - GIS
- c. Water bodies - GIS
- d. Public lands by responsible agency and limitations/constraints – GIS, State, BLM
- e. Special concern, critical and endangered species habitats - CDPW
- f. High quality and significant wildlife and plant habitat areas?? - ?
- g. Climate change indicators - ?
- h. Natural resource use activities such as mining, timber harvesting, hunting and fishing – ORCA?
- i. Summary of water rights usage - ?
- j. Visually significant areas/viewsheds?? – Land Use Code/Zoning

5. Other

- a. Intergovernmental Relationships (IGAs, boundaries of authority, other?) – Land Use
- b. Healthcare (facilities, organizations, capacity, studies about needs) – City/Town
- c. Public Safety and Hazard Mitigation (service areas, facilities, capacity, plans, analyses) – OC
Emergency Mgt.
- d. Existing relevant plans and studies – Same as above.
- e. GIS based maps of as much of the preceding data as possible – IT/GIS Dept.

Survey *Skeleton* Outline

Questionnaire and Survey Considerations:

- Have a clearly identifiable purpose
- Aim to keep the time needed for responding to under 10 minutes
- Use clearly evident flow/logic for the sequence of questions
- Design the questionnaire format to accommodate mobile device use
- Aim to keep questions direct and concise
- Avoid long lists
- Ask open ended questions near the end of the survey, but don't have many open ended questions in a row
- Pay careful attention to wording so as to avoid asking two questions at once
- A larger sample size helps to avoid skewing and tends to provide more reliable results
- When questions are not open ended be sure potential answers are mutually exclusive
- Questions that result in answers that don't need interpretation are especially helpful.

Suggested Questionnaire Flow:

The following description is a starting point for developing the questionnaire for the initial survey. The basic structure for the questionnaire should look like this:

1. Introduction – purpose of survey
2. Respondent Characteristic(s) – critical factors to know when evaluating responses; most important is if respondent is from the Town of Ridgway, the City of Ouray, outside both communities but inside Ouray County, outside Ouray County; the Ouray questionnaire separated areas within 3 miles of the city from other areas in the county
3. Question(s) about topics to address in comprehensive plan update
4. Possibly question(s) about specific felt needs or concerns

Summary and Initial Topics to Address in the Questionnaire:

This initial questionnaire needs to be short and engaging to encourage a high response rate. There are multiple ways to address the question of topics to include in the Comprehensive Plan. The following summary of the potential questionnaire includes some questions that may be considered to be about values. The responses to such questions may inform what topics to include in the Comprehensive Plan. Questions about needs may also help to identify topics to include. The included questions are not recommendations, but rather general questions that may be refined during questionnaire development.

Introduction. Ouray County is updating its comprehensive plan. The purpose of the comprehensive plan is to provide guidance to county officials about the physical development of the County and about other topics that County government may be able to influence or address. The purpose of this questionnaire is to learn about what people in the County think should be addressed in the updated comprehensive plan.

- **Geography** – located in Ridgway, located in Ouray, located in County outside Ridgway and Ouray; could break down outside to more than one area
- **Time of Residency** – how long living in Ouray County (including Ridgway or Ouray); issue of those who don't live in the county full time – don't we want to hear from absentee property owners and workers who live outside the county? We need to make the response options very clear and discrete.
- **Topics to Address** – As noted previously, Ouray County is updating its comprehensive plan. The current plan addresses the following topics. (LIST) Are there topics that you do not feel need to be addressed in the updated plan? Are there additional topics that you feel should be addressed in the updated plan?
- **Values** – Can you name five things you like about Ouray County? Can you name five things you don't like about Ouray County?
- **Values** – Is Ouray County your primary place of residence? Do you live in Ouray County year-round? If so, why do you continue to live in the County?
- **Values** – Are you retired? Do you work full time? Is Ouray County your primary work location? Do you work in Ouray County year-round? If so, why do you continue to work in Ouray County?
- **Needs** – What things would you like to see changed about Ouray County?

Discussion Points for Planning Commission Consideration

1. Are you in agreement that the objective of this survey is to help determine what should be addressed in the new comprehensive plan (master plan update)? If not, what should the objective be?
2. Of the topics addressed in the current master plan, are there any that you think should not be addressed in the new comprehensive plan? If so, why should they not be addressed?
3. Open ended questions like “what is the most frustrating thing about living in Ouray County,” “what is your ideal vision for Ouray County in 20 years,” and “what are the challenges facing Ouray County in the next 20 years” will prompt a wide variety of responses that give clues to issues to resolve, aspirations to pursue, and underlying values. However, these responses are open to interpretation and need to be considered as anecdotal information --- not statistically significant information. Given your sense of the objective of this survey, what are one or two open ended questions that you think would be most helpful?
4. Questions such as “is the current supply of housing in Ouray County affordable enough to meet the needs of Ouray County” that ask for a response on an interval scale such as “not enough, enough, more than enough, not sure” may provide a sense of people's perceptions about the sufficiency of affordable housing, but the responses don't provide a concrete understanding of the level of need for more affordable housing. Do you think a question about housing should be asked in this initial survey? If so, what question should be asked?
5. What specific information would you like the initial survey to provide? Given that the time to complete a survey should be under ten minutes, the number of questions asked must be limited. Rank the specific information you would like initial survey to provide by order of importance.

PHOTOS

**WHAT A MASTER PLAN
PUBLIC OPEN HOUSE
MIGHT LOOK LIKE!**

