



Land Use Department

BUILDING PERMIT APPLICATION

Complete all sections in black or blue ink

For Office Use Only:

Date Permit Received: _____

Date Permit Issued: _____

Parcel #*: _____ Job Site Address: _____

City: _____ Zip Code: _____ PO Box #: _____

Legal: Town: _____ Range: _____ Qtr. Sections: _____ Section: _____ Zoning: _____

Subdivision: _____ Lot/Tract #: _____ Filing/Phase: _____

Lot within 100-year flood plain? Y [] N [] *If YES, then you must submit Flood Plain Permit Application

Directions to job site from nearest County Road: _____

*Parcel number is available from the Ouray County Assessor's Office – (970) 325-4371 or online at www.ouraycountvassessor.org

Owner(s) Name: _____

Mailing Address: _____ City/ST/Zip: _____

Phone: _____ Email Address: _____

Authorized Agent's Name: _____

Mailing Address: _____ City/ST/Zip: _____

Phone: _____ Email Address: _____

General Contractor's Name: _____

Mailing Address: _____ City/ST/Zip: _____

Phone: _____ Email Address: _____

Architect's Name: _____

Mailing Address: _____ City/ST/Zip: _____

Phone: _____ Email Address: _____

Structural Engineer's Name: _____

Mailing Address: _____ City/ST/Zip: _____

Phone: _____ Email Address: _____

Septic Engineer's Name: _____

Mailing Address: _____ City/ST/Zip: _____

Phone: _____ Email Address: _____

Project Information (Check and complete all that apply):

- New Construction Repair to existing structure Addition to existing structure
- Alter existing structure Solar / Wind Tower Remove existing structure
- Single-Family Dwelling Garage Agriculture Shop/Storage Other: _____

Lot Size: _____ Overall Building Height: _____ Sq. Footage: _____

Number of Bedrooms: _____ Number of Bathrooms: _____ Estimated Valuation: \$ _____

Describe Project: _____

Architectural Review Committee (ARC) or Homeowners Association (HOA)*? Yes No *If NO, sign below

HOA or ARC Contact Name: _____ Phone: _____

* If there is an active ARC or HOA, a letter approving the construction must be attached to this form.

If HOA/ARC is defunct, inactive, or nonexistent, you must sign below for your application to proceed:

I certify that compliance under the provisions of Section 19.3 of the Ouray County Land Use Code is unnecessary as there is no homeowners association, architectural review committee or other internal enforcement body that is required to review and approve my plans for construction on my property located as described above.

Signed: _____ (If you checked NO above, signature required !)

Is construction site within 1.5 miles of any visual impact corridor? Yes No (Refer to Land Use Code Section 9 for more information regarding Ouray County’s Visual Impact Regulations & Requirements)

If you are within 1.5 miles of a *Visual Impact Corridor*, your proposed project must be reviewed by the Building Official to confirm compliance with Section 9 of the Ouray County Land Use Code. (Visual Impact Regulations) The erection of story poles on the property may be required to complete the review.

- If construction site *is not* within a PUD/subdivision, then a *Site Development Permit* is required to approve a Building Permit.
- If construction site *is* within a PUD/subdivision, the building envelope **must** be staked

PLEASE READ THE FOLLOWING CAREFULLY BEFORE YOU SIGN!

This permit will expire after one year if approved construction has not commenced, or if construction or work is suspended or abandoned for a period of one year at any time after work has commenced. Separate permits are required from the State of Colorado for electrical and plumbing installations.

I hereby certify that I have read this application completely and that all information provided is correct to the best of my knowledge. All laws, regulations, and ordinances governing the scope of the project contemplated by this application will be complied with, whether or not specifically described within this application. I understand that providing false or misleading information may result in any permit(s) issued being revoked. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating the scope of the project contemplated by this application.

I understand that this application may be open for public inspection as required by the Colorado Open Records Law (C.R.S. 24-72-202, et seq.) and that my personal information contained on this application may be available to the public for review.

Signature of Owner or Agent: _____ Date: _____

Printed Name of Owner or Agent: _____

(If AGENT, a completed Agent Authorization Form must be attached.)

MINIMUM PLAN SUBMISSION GUIDELINES

Please read and follow carefully. Missing or incorrect information may delay the approval of your Building Permit. Include 3 copies of all plans/drawings.

1. Scaled Site Plan

Must show property lines/boundaries and size and location of proposed structure(s), any existing structures, distance of structures to lot lines (setback), proposed driveway, adjoining roads, easements, utilities, ditches. If within a Planned Unit Development (PUD)/Subdivision and a building envelope applies, building envelope must be staked.

2. Foundation Plans

To include dimensional plan views of foundations with footers, stem walls, interior/exterior pads. Also dimensional section of foundation showing depth of footing, type, size and placement of rebar, wire mesh, anchor bolts, support ledges, height above grade, etc. Plan must also show depth of any slab portion of pour, support ledges, type of fill and compaction as well as size and placement of anchor bolts and ties to foundation or footers. Also show any foundation ties to steps, portions, or sidewalks.

3. Lighting

All exterior lighting must be noted to comply with Section 27 of the Ouray County Land Use Code. Specifically, all exterior lighting shall be fully shielded, OR, maximum 40-watts per fixture. Proposed light fixture designs are to be submitted to the Building Department prior to installation.

4. Mechanical

Note type of heat; i.e. forced air, in-floor, etc. and the location of heating equipment.

5. Door Schedule

Specify each door type and size for all door openings, a 20-minute fire-rated, fire-resistant, self-closing door is required between attached garage and dwelling.

6. Window Schedule

Specify each window type and size for each window opening. Specify safety glass where applicable. One egress window is required for each bedroom that does not have a door leading directly to the outside of the dwelling.

7. Elevations

Four elevation drawings are required – one for each facing view (north, south, east, west).

8. Floor Plans

Provide floor plans for each floor, garage or basement described. All areas drawn will be dimensioned and the square footage for that area shown. A total of the individual square footages for the floor depicted will be shown. Each area or room will be named as to its use (ie. bath, kitchen, bedroom, closet, etc...)

9. Wall Section

Provide cut-away view of typical exterior wall to illustrate wall construction, siding, insulations, plates, connections, sheathing, underlayment, roofing, etc...

10. Framing Plans

Provide dimensioned plan views of all floor and roof framing. Include size, type, and spacing of all structural members.

11. ARC/HOA Approval Letter

If project is within an approved PUD or Subdivision, an ARC/HOA letter approving the construction must be attached to the submittal. If HOA is defunct or nonexistent, you must sign waiver area above.

12. Visual Impact Analysis

If project falls within 1.5 miles of a “viewing corridor” then a visual impact analysis based upon the guidelines and requirements found in Section 9 of the Ouray County Land Use Code will be required (may require the installation of story poles).

13. Site Development Permit

If the project site is on a parcel or lot **not** within a PUD or subdivision, you must submit a Site Development Permit Application and associated fee.. This application must be submitted and approved before your building permit will be issue. Please see Building Official or County Planner with any questions regarding the Site Development Permit Process.

14. Flood Plain Permit

If the project site is in a 100-year flood plain as identified by FEMA, you must complete a Flood Plain Permit Application.

14. Fire Safety Rating Worksheet

Complete and sign worksheet which is available from the Land Use Office per Section 24 of the Land Use Code.

15. Misc. Requirements

Include vicinity map showing building site in relation to adjacent roads.