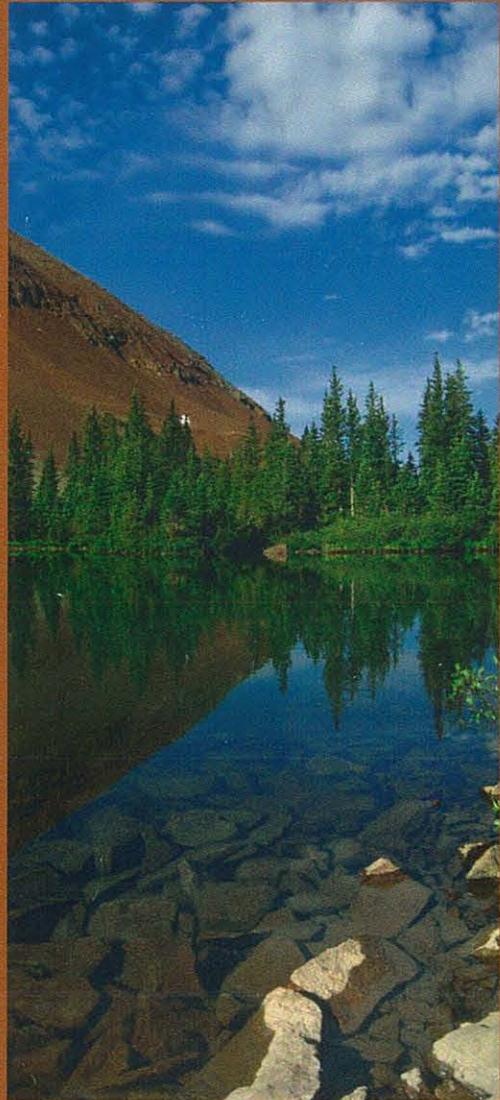


2012

**OURAY COUNTY WILDFIRE
ANNUAL OPERATING PLAN**



AOP-CO-2011-091

Expires April 1, 2013

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PLAN APPROVALS

The parties below agree to the procedures contained in this Wildfire Annual Operating Plan (AOP) to be effective on the dates shown.

Dominic MATTIOLI Jr.
(print name)
County Sheriff

Dominic Mattioli Jr.
Signature

03-14-2012
Date

HEIDI M. ALBRITTON
(print name)
Board of Commissioners
Chairperson

Heidi M. Albritton
Signature

4-10-12
Date

Jodi Bist
(print name)
Colorado State Forest Service
District Forester

Jodi Bist
Signature

2-22-12
Date

Charles Richmond
(print name)
Grand Mesa, Uncompahgre, Gunnison
National Forest, Forest Supervisor

Charles Richmond
Signature

3/8/12
Date

LOB, ARMSTRONG
(print name)
Bureau of Land Management
South West District Manager

LOB, Armstrong
Signature

2 mar 2012
Date

Jurisdictions

Wildfire jurisdiction boundaries for the County Sheriff (private and state lands), Fire Protection Districts, the U.S. Forest Service (USFS), and the Bureau of Land Management (BLM), are shown on the “Fire Protection Districts and Ownership Map” in the attachments.

Authority

This plan fulfills requirements in the latest **Colorado “Interagency Cooperative Fire Management Agreement”** between the State of Colorado and the USDA Forest Service, USDI Bureau of Land Management, National Park Service, Bureau of Indian Affairs, and Fish and Wildlife Service; and the **“Agreement for Cooperative Wildfire Protection”** agreements between the State and the county, signed July 30, 1990, and hereby becomes part of that agreement as Attachment 3.

Colorado Interagency Cooperative Fire Management Agreement reference numbers

- BLM # BLM-MOU-CO-538
- USFS # 11-FI-11020000-017
- NPS # F1249110016
- BIA # A11PG00030
- FWS # no agreement number used
- CSFS # no agreement number used

Agreement for Cooperative Wildfire Protection in Ouray County, CSFS form #109

This plan fulfills Article I.2 of the **“Intergovernmental Agreement for Participation in the Colorado Emergency Fire Fund”** signed April 3, 2007 between the State of Colorado and Ouray County and becomes attachment B of that agreement.

Participants of this AOP include Log Hill Mesa Fire Protection District, Horsefly Fire Association, Cornerstone Metropolitan District, Ridgway Fire Protection District, Montrose Fire Protection District, Ouray Fire Protection District, Ouray County Sheriff, Ouray Board of County Commissioners, Colorado State Forest Service (CSFS), U.S. Forest Service (USFS), and Bureau of Land Management (BLM). All participants of this AOP agree to coordinate their wildfire protection activities as outlined herein.

Purpose

The purpose of this AOP is to set forth standard operating procedures and responsibilities to implement cooperative wildfire protection on all lands within Ouray County.

Definitions and Descriptions

Each jurisdictional agency has ultimate responsibility for wildfire protection on its own lands. The County Sheriff is responsible for fire suppression efforts occurring in the unincorporated area of the county outside the boundaries of a fire protection district, or that exceed the capabilities of the fire protection district to control or extinguish.

Mutual aid wildfire protection has been established one mile on either side of common boundaries between all signatories to this plan. It is agreed that there should be no delay in initial response pending determination of the precise location of the fire, land ownership, or responsibility. See the "Directory of Personnel and/or Authorized Representatives" and "Cooperative Resource Rate Form" sections for mutual aid resources available from supporting agencies.

All parties agree to reciprocal mutual aid assistance throughout the initial attack period that can be up to 24 hours which may end earlier by mutual agreement and preferably by 11:59 pm for ease in financial accounting of costs incurred. "Initial attack period" is defined as fire suppression from the time of initial report of the fire to the agreed upon termination of mutual aid. The jurisdictional agency should assume responsibility (financial as well as command) for suppression at the earliest possible time.

The non-reimbursable initial attack period will also apply to any local Incident Management Group (IMG) formed to provide overhead fire assistance.

Use of mechanized line construction equipment, such as bulldozers and graders on federal lands, requires written approval of a representative of the jurisdictional agency. In addition, the benefiting agency should provide a dozer boss to provide supervision and insure safety.

The responsibility for incidents, other than wildland fire emergencies, rests with the jurisdictional agency(s). Cooperation and assistance may be rendered under this plan by utilizing the processes identified in *Item 13, Cost Reimbursements*. A mutual aid period does not apply to these incidents, unless superseded by other existing agreement(s).

Rehabilitation is not covered under EFF (County/State Emergency Fire Fund). Repair of damage caused by wildfire suppression may be authorized by the CSFS Line Officer only when part of the Incident Action Plan during the EFF period.

Various cost-share programs for wildfire land rehabilitation are available for private land including the Emergency Watershed Stabilization Program from the U.S. Department of Agriculture, National Resources Conservation Service.

Fire Management Resource List

See the "Cooperative Resource Rate Form" and "Directory of Personnel and/or Authorized Representatives" sections for resource and contact information.

Protection Area Map

The Fire Protection Districts and Ownership Map in the attachments reflects ownership and fire suppression responsibility for the purpose of this plan.

Fire Readiness

This AOP and the Ouray County Fire Plan are the only examples of interagency fire plans in use for the county. Community Wildfire Protection Plans (CWPP) should be referred to as they are completed for various communities.

Standard approved fire training courses are provided periodically by CSFS, USFS, BLM, NPS, and other agencies. As these courses are scheduled, all cooperators will be informed and invited to participate. Individual training needs as well as agency prioritization will be considered and coordinated with the local zone training committee. CSFS will attempt to provide specific training opportunities for fire district personnel and other private organizations as requested, and as time allows.

All CSFS and cooperator engines subject to interagency dispatch will be inspected, both engine and equipment, to ensure use and roadworthiness.

Wildfire Suppression Procedures

The Incident Command System (ICS) will be used on all wildfires in Ouray County. Cooperators should identify a cadre, by ICS position, of people who are preferably fully qualified under national training standards, or are targeted as trainees. This group could be used as an interagency Incident Management Group (IMG) for type III incidents, or as a transition team on those incidents of type I or II complexity. On incidents involving either USFS or BLM jurisdiction, fully national qualified individuals must fill all command and operational positions once responsibility has been formally transferred to federal authority.

Ouray County emergency management agencies may wish to develop the skills of their personnel for use on all-risk incidents within the county. With this goal in mind, the USFS and BLM will strive to provide on-the-job training and mentoring opportunities for targeted local agency personnel. These personnel will provide 24-hour contact phone numbers and dates of availability for training assignments.

In addition to Ouray County's "part time" Sheriff's dispatcher, Ouray County utilizes the 24 hour communication center, located in Montrose (Montrose County [Sheriff] Communications) for emergency dispatching. The Montrose County communications center is generally used for fire incidents on lands under the County Sheriff's or Fire Protection District's jurisdiction. In this plan, the Ouray Sheriff Dispatcher and Montrose County Communications Center shall be collectively referred to as "*County Communications.*"

County Communications and the Montrose Interagency Dispatch Center (MTC) will meet annually to discuss dispatch coordination procedures. County Communications and MTC will receive reports of wildfires and coordinate the notification and/or dispatch of the appropriate jurisdictional agency for ALL wildfires, regardless of location.

The closest forces should be dispatched without regard to jurisdiction, per the interagency mutual aid provision of this plan. The jurisdictional agency should assume responsibility for suppression at the earliest possible time, or as otherwise agreed. Agencies taking independent action within another agency's jurisdiction should notify that agency as soon as possible.

All requests by Ouray County agencies for additional resources and assistance beyond initial attack shall be through County Communications. Requests for assistance beyond the capabilities of Ouray County shall be made through MTC.

Requests by federal agencies for assistance from Ouray County agencies shall be made through MTC to County Communications. If the fire is on or threatening state or private land, and is expected to exceed the control capabilities of the county, the CSFS fire duty officer will be notified.

If a wildfire crosses or threatens jurisdictional boundaries and becomes a multi-agency fire, a Unified Command will be formed and will consist of all involved agencies, including the CSFS (should the incident qualify for EFF). The purpose of Unified Command will be to meet as a group and identify policies, objectives, and strategy, resulting in one common set of objectives given to a single Incident Commander for tactical implementation.

Non-federal participants in this plan may purchase fire suppression supplies from GSA through CSFS. Any other loaning, sharing, exchanging, or maintenance of facilities, equipment, or support services will be considered for each instance and must be mutually agreed upon by the concerned parties.

The Fire Emergency Radio Network (FERN I) (154.280 MHz) will be used for interagency communication on wildland fires, unless or until alternate frequencies are agreed on.

For the purposes of conducting business authorized by this cooperative plan, all parties to this operating plan agree that supporting agencies may use the jurisdictional agency's radio frequencies as needed to conduct emergency communications on fires of the jurisdictional agency. No party to this operating plan will use, or authorize others to use, another agency's radio frequencies for routine daily operations. Fire protection districts on incident management missions, under the auspices of the county, are granted permission to use federal radio frequencies, if needed, to assure safety of the operation. See attached "Incident Radio Communications Plan" for additional communications frequency information.

A Decision Support System (DSS) may be completed for fires that have the potential to be designated as an EFF fire or affect multiple jurisdictions and have the potential to go into extended attack. This important evaluation tool is used to select strategic alternatives and is especially useful to an incoming Incident Management Team. CSFS may assist with a non-EFF DSS, but has no authority to sign on non-EFF fires.

CSFS requires that a DSS be completed for all fires that receive a FEMA declaration and recommends a DSS for all EFF fires. All agencies involved in extended attack on private and state lands will provide input to the DSS. The CSFS Line Officer will facilitate completion and review of the DSS for these fires. When a fire is burning on or threatens to burn on multiple jurisdictions, one DSS should be prepared that considers all jurisdictions and their interests.

Federal agencies are required to utilize the Wildland Fire Decision Support System (WFDSS) for fires on their lands. If multi-jurisdictional fires occur that involve federal lands, then one WFDSS should be completed for the incident that includes input from all affected jurisdictional agencies.

An analysis of an incident needs to be conducted at a level commensurate with the complexity of the incident. The jurisdictional agency(s) will be responsible for conducting this post-incident analysis. Local agencies/entities that were not directly involved in the incident but could potentially benefit from

participating will be invited to attend.

Ouray County is a participant in the Emergency Fire Fund (EFF) with CSFS. As a participant to this agreement, the State agrees to come to the aid of Ouray County should suppression resource needs exceed county capability.

ROLES AND RESPONSIBILITIES UNDER EFF

CSFS: A CSFS representative must be on site for an EFF evaluation. CSFS will assist the county sheriff in the analysis of the fire's actual or potential condition to exceed the county's suppression capability. This information will be provided to the CSFS State Forester who will make the final decision on EFF applicability. In summary, EFF can only be implemented upon request of the County, and mutual agreement of both County and CSFS.

Ouray County Sheriff: as Fire Warden for the County (CRS 30-10-513), the Sheriff will represent the County in the request for EFF declaration to the CSFS district, and subsequent delegations and assumptions of authority (CSFS #168, #174). The Sheriff will coordinate other County entities in his representation.

Ouray County Commissioners: are signatories to the CSFS #168 "Assumption of Fire Control Duty" for fires the State Forester approves for EFF. Delay in signing the #168 will result in increased costs for the county. Ouray County may implement state or local emergency provisions that they determine appropriate to minimize such delays (See CRS 24-32-2109, CRS 30-11-107 and others).

Federal Agencies: are almost always involved even when the fire is entirely on private or state land. Their policies and concerns must be addressed on all fires.

All EFF fires will utilize a Unified Command consisting of, at a minimum, the County Sheriff and CSFS. If land administered by another agency is threatened or involved, that agency will provide a member of the Unified Command.

Implementation of the EFF can be done only by the Colorado State Forester upon the recommendation of the local CSFS Representative, following a request from the County Sheriff. For this reason, it is important that the CSFS Fire Duty Officer be notified immediately of major fires on private/state lands within the county. Should the fire surpass, or threaten to surpass, the ability of county resources to contain it, EFF implementation can occur only with a CSFS representative on scene. Before requesting EFF implementation, the County must first complete form CSFS #108A. This information will assist CSFS in completion of form CSFS #164, which is required before request for implementation is given to the State Forester.

All EFF participating Counties must have identified a minimum county commitment to any incident, which has EFF potential. This is not a maximum county resource commitment, and is not the only resources the county is required to use on the incident in order to request EFF implementation. It is understood that if tactics of a given incident make some of this equipment inappropriate, alternate resources can be negotiated.

For Ouray County this minimum commitment is: **1 dozer, 2 water tenders, and 3 engines**

It is understood that the minimum county commitment may include resources owned by the county and other resources including fire department and/or contractors that are the financial obligation of the county.

CSFS will transfer command of an EFF fire back to the county when fire spread has been contained, the Line Officer's objectives have been met and a written plan has been prepared for the next operational period.

Following all wildfires, the jurisdictional agency will conduct a timely incident analysis at a level commensurate with the complexity of the incident. Supporting agencies shall be included in these reviews.

Qualifications for local resources utilized for local wildfires will meet local agency standards. *Local wildfires*, as defined herein, shall mean those wildfires within Ouray County. National Wildfire Coordination Group "red cards" are required for all line assignments on federal jurisdiction fires beyond the initial attack period.

Aviation Procedures

All aircraft should be ordered through or coordinated with the MTC.

When a combination of factors or events, as agreed to by the Sheriff and CSFS, creates a situation that warrants pre-positioning of a single engine air tanker (*SE/AT*) in or near Ouray County, the Sheriff should request through the CSFS fire duty officer. Factors may include, but are not limited to, multiple starts within a 24-hour period, high occurrence of dry lightning, persistent Red Flag Warnings, or the unavailability of other air tankers. The *SE/AT* may be pre-positioned at the Montrose Regional Airport due to the availability of Jet A fuel and foam loading areas. Montrose Fire Protection District and federal agencies will cooperatively provide ground support for loading of foam/retardant. The CSFS will notify participants to this plan when a *SE/AT* is pre-positioned in Montrose. The request procedure for the *SE/AT* is the same for all other aircraft - through the MTC.

Colorado Army Air National Guard helicopters with 200 gallon buckets are sometimes available for wildland fire suppression on state and private lands from Eagle. Request procedure is through the Sheriff to the MTC. These aircraft are red carded and have programmable radio capability. There can be substantial costs for use of these ships. Costs are handled on a case-by-case basis.

The Wildfire Emergency Response Fund (WERF) is intended to reimburse the local/county non-federal agency for the first air resource per the WERF guidelines (see attached). WERF was created to provide funding or reimbursement for the first aerial tanker flight or first hour rotor time for a helicopter when ordered at the request of any county sheriff, municipal fire department, or fire protection district. The WERF only applies to initial attack of state/private land fires only.

After the first air tanker load, subsequent loads will be at county cost, and only upon authorization by the sheriff or his representative. The fund does not cover lead planes or aerial observer aircraft. This fund does not pay costs of additional personnel associated with the helicopter. Any aircraft use or orders beyond the scope of WERF is entirely the responsibility of the requesting agency / individual.

Additional details are found in the Wildfire Emergency Response Fund (WERF) Operating Procedures.

The County Sheriff or County Fire Protection District Fire Chief orders aircraft through MTC. The requesting unit must provide to MTC the *Incident Name, General Location, Coordinates (Latitude / Longitude preferred), Ground Contact and Radio Frequency, and a brief report of any aircraft in the area and any known hazards to aircraft*. The ordering agency is ultimately responsible for notifying CSFS of a WERF request to ensure funds are currently available. MTC is willing to pass this notification on for the ordering agency if so desired.

Fire Prevention

Cooperating agencies should coordinate prevention efforts to provide uniform and consistent information to the public.

News releases should be coordinated to prevent duplication and maintain a consistent message to the public.

The MTC will provide appropriate fire status/information (updated daily) to all agencies, upon request, according to the current dispatch center plan. In addition, County Communications will be notified of Red Flag Warnings by the MTC via fax. County Communications will notify all fire departments and other appropriate individuals of Red Flag Warnings.

Red Flag Warning Definition: An official definition is found in the current annual operating plan of the National Weather Service, Denver office. However, the National Weather Service issues a Red Flag Warning when there is a predicted combination of high winds and dry lightning that might start wildfires that would likely escape normal fire suppression response.

The purpose of fire restrictions and closures is to reduce the risk of human-caused fires during unusually high fire danger and/or burning conditions, and for the protection of human life and property. Fire restrictions impose many limitations on the general public, and therefore should be implemented only after all other prevention measures have been taken. These measures may include, but are not limited to: increasing the number of prevention signs; public contacts; media campaigns; and other pro-active outreach and public education efforts. Fire restrictions should be considered when high to extreme fire danger is predicted to persist. Other considerations are the level of human-caused fire occurrences being experienced, firefighting resources available, potential high-risk occasions (4th of July, etc.), and large fire activity occurring on a unit. Restrictions should not be considered the equivalent of a prevention program.

Fire restrictions and closures are invoked on federal, state, county, and private lands under federal and state laws. Agency Administrators are responsible for coordinating with other agencies including, but not limited to all Federal land management agencies, Colorado State Forest Service, Colorado State Parks, county sheriffs, county offices of emergency management, and local fire departments. Agency Administrators issue appropriate documents and are responsible for enforcing restrictions and closures for those lands on which they have jurisdiction. Restrictions and closure procedures must be uniform across administrative and geographic boundaries. Public information about restrictions must be broad-based, clear, and coordinated.

Annually, the parties to the Annual Operating Plan shall review and validate the restriction and closure procedures and monitor the previous year's use of the procedures to ensure restrictions and closures are implemented consistently. At this time the parties will also evaluate and coordinate fire prevention, education, and outreach efforts. Any changes in agency contacts or administrators will be documented, with the development or amendment of a contact/communications plan. All press releases, description of stages, and other necessary agency documents will be available in template format before the start of the fire season. Development and issuance of news releases will be coordinated with all agencies for any implementation or rescission of fire restrictions or area closures.

When the conditions within an area approach threshold levels, appropriate agency personnel make recommendations to Agency Administrators, who in turn should consult with each other and initiate coordinated restrictions/closure procedures. These threshold levels should be determined by all wildland management agencies in the county before the onset of fire season and will become part of the Annual Operating Plan. The planning process for restrictions will include a public awareness campaign, keeping the media and public informed of the possibility of restrictions and/or closures.

Fire restrictions and closures should be planned for the long-term danger and not change at short-term fluctuations in risk, weather, and fire danger/behavior. Restrictions should be rescinded when Agency Administrators determine (after appropriate consultation and inter-agency coordination) that conditions warrant removing the restriction. The agencies will coordinate all public information. It is the responsibility of each Agency Administrator to notify their agency head of local interagency decisions made about fire restriction or area closure implementation and rescission.

In the case of any restrictions on burning or public movements because of extreme fire danger, either by Governor's proclamation or by local issue, the county sheriff has responsibility for enforcement on lands within the county. The issuance and enforcement of fire restrictions should be coordinated by all jurisdictional agencies.

Fire cause determination is required for EFF and FEMA incidents. Fire cause should be determined early in the incident. The suspected point of origin should be immediately flagged off and otherwise protected from contamination by initial and extended attack forces until such time as the fire cause investigation is completed. Fire cause determinations and other investigations are the responsibility of the jurisdictional agency. The County Sheriff's representative may request federal investigator assistance by placing a resource order through the interagency dispatch center (MTC).

Fuel Management and Prescribed Fire Considerations

The agencies agree to cooperate in the development and implementation of prescribed burning programs (prescribed natural as well as planned ignition) and fuels reduction projects. The West Region Wildfire Council is a new addition to the region (as of 2011) as a resource for private landowners in acquiring grant funding for hazardous fuels mitigation, Firewise education and outreach along with the Colorado State Forest Service.

Wildfires resulting from escaped prescribed fires ignited by a party to this plan on lands it manages shall be the responsibility of that party. The party responsible for the prescribed fire will reimburse other parties to this plan consistent with the terms and conditions contained herein for costs incurred in suppression of such fires.

If parties to this plan conduct a cooperative prescribed fire, details covering cost sharing, reimbursement, and responsibility for suppression costs, should it escape, shall be agreed upon and documented in the burn plan.

Cost Reimbursements

Local agencies do not have authority to obligate federal agencies to pay for expenses incurred in fire suppression. Similarly, federal agencies do not have authority to obligate state or counties to pay for any federal expense incurred in fire suppression (even when on private and state lands) without an agreement in place. The rule “if you order it, you pay for it” generally applies.

Cost sharing agreements should not influence the suppression of the fire. Cost sharing agreements may be negotiated after the fire is out. Cost sharing agreements between the state and/or counties and federal agency administrators can be updated daily or whenever necessary.

When a fire is accepted by the State as an EFF incident, the Cost Share Principles agreed to by State and federal agencies will apply (see attached: Fire Cost Share Principles for State of Colorado).

For non-state (EFF) fires, it is up to the county (with or without CSFS assistance) to negotiate cost sharing on federal/state & private land fires, if any. It is acceptable (and frequent) for each party to agree to pay for their own resources.

All costs, beyond the mutual aid period and documented through the resource order process shall be considered reimbursable. When a wildfire occurs on lands of more than one agency and costs are incurred in addition to the initial attack, one of the following options may be used to determine reimbursable costs to the agencies involved:

- a. Each agency assumes its own costs as expended by it in the fire control effort.
- b. Division of fire costs based upon ownership and acreage percentages.
- c. Each agency agrees to a portion of the suppression costs.

Billing between federal and county agencies will be submitted through CSFS. Cooperative (CM-2) fire engines are considered state resources. Reimbursement for these engines shall be made directly to the State.

All CSFS cooperators subject to CSFS reimbursement will have invoices sent to CSFS State office Fire Division within 30 days after incident resources are released. The CSFS Fire Division will process payment as soon as possible after receiving the invoice. Invoices are required to have proper documentation before the process for payment can be completed.

Equipment use rates are documented in Cooperator Resource Rate Forms (CRRF) for local resources.

General Procedures

Program review will be held at the annual fire operating plan meeting in the Winter/Spring.

This AOP must be reviewed annually. If no changes are made, a statement letter with signatures of all parties to this AOP will be distributed.

Mid-year changes are to be avoided; however, if an agency becomes unable to uphold commitments, it should notify all parties to this plan.

The primary purpose of this operating plan is to ensure prompt response to wildland fires. Any interagency dispute arising from these procedures will be resolved on site by the Unified Command Group. When necessary, following the conclusion of the fire incident, a panel of agency representatives other than the participants in the incident will review and resolve the dispute.

Directory of Personnel and/or Authorized Agency Representatives

See the “Directory of Personnel and/or Authorized Agency Representatives” attachment.

Cooperative Resource Rate Form

Refer to the current Cooperative Resource Rate Form and guidelines available from the specific cooperator, CSFS District Forester or Montrose Interagency Dispatch Center (MTC).

ATTACHMENTS

DIRECTORY OF PERSONNEL AND/OR AUTHORIZED AGENCY REPRESENTATIVES

Ouray County Sheriff's Office P.O. Box 585 541 4 th St. Ouray, Colorado 81427			Telephone (970) 325-7272, 325-7273 (Shelly Kuhlman-admin.) FAX (970) 325-0225 (SO) 24-Hour Telephone (970) 252-4020 Email: dmattivi@ouraycountyco.gov mkuhlman@ouraycountyco.gov		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
DOMINIC MATTIVI County Sheriff	Ouray, CO	970	325-7273	318-6981 (C)	325-4687
JOEL BURK Undersheriff	Ouray, CO	970	325-7273	318-6986 (C)	240-9730
ALAN STAEHLE Emerg. Planning Coord.	Ouray, CO	970	325-4823 Home	596-0400 (C) 209-3725 (C) car	325-4823

2/2/12

Ouray County Road Department P.O. Box 456 Ridgway, Colorado 81432			Telephone (970) 626-5391 (Sally Bailar) FAX (970) 626-4439 Email: cmiller@ouraycountyco.gov sbailar@ouraycountyco.gov		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
CHRIS MILLER Road Superintendent	Ridgway, CO	970	626-5391	318-6753 (C)	
DAVE FICCO Assistant Superintendent	Ridgway, CO	970	626-5391	318-0526 (C)	325-4212
RICH WILLIAMS Construction Inspector/ Equipment Operator	Ridgway, CO	970	626-5391	318-0091 (C)	

2/9/12

Montrose Fire Protection District 441 South Uncompahgre Avenue Montrose, CO 81401			Telephone (970) 249-9181(Lindsay Wiley-admin.) FAX (970) 249-4212 24-Hour Telephone (970) 252-4020 E-mail: tad.rowan@montrosefire.org dale.erickson@montrosefire.org lindsay.wiley@montrosefire.org		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
TAD ROWAN Chief	Montrose, CO	970	249-9181	275-5260 (C)	----
DALE ERICKSON Deputy Chief	Montrose, CO	970	249-9181	209-1104 (C)	249-9563

2/2/12

Horsefly Fire Association 9325 Government Springs Road Montrose Colorado 81403			Telephone: use cell FAX (970) 249-0945 (Pres. Dan Quigley) 24-Hour Telephone (970) 252-4020 (MCSO) Email: dan@buckhorngeo.com		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
DAN QUIGLEY Chief	Government Springs, CO	970	use cell	596-4923 (C)	use cell
TODD HAYNES Assistant Chief	Government Springs, CO	970	use cell	209-5221 (C)	use cell
LARRY BEHREND Captain	Government Springs, CO	970	use cell	596-2896 (C)	use cell
FRED WETLAUFER Captain	Government Springs, CO	970	use cell	209-0869 (C)	use cell

2/21/12

Ridgway Fire Protection District 251 Railroad Street P.O. Box 2 Ridgway, Colorado 81432			Telephone (970) 626-5311 [firehouse] FAX (970) 626-3962 [town hall] 24-Hour Telephone (970) 252-4020 Email: dbartashius@msn.com (chief)		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
DAN BARTASHIUS Chief	Ridgway, CO	970	626-5738 (Shop)	729-0535 (C)	626-5640
TOM KRAINC Assistant Chief	Ridgway, CO	970		729-0820 (C)	

2/2/12

Cornerstone Metro District 1000 Cornerstone Trail Montrose, Colorado 81403			Telephone (970) 497-8332 [welcome center] Email: bwallin@cornerstonecolorado.com		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
BRIAN WALLIN	Montrose	970	497-8313	209-9736	

2/9/12

Log Hill Mesa Fire Protection District PO Box 747 Montrose, Colorado 81402			24-Hour Telephone (970) 252-4020 FAX (970) TBD Email: jsr5@hotmail.com		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
JOHN ROGERS Fire Chief	Montrose, CO	970	249-9181 MFPD		209-5870 cell
STEVE FURSTENFELD Captain	Log Hill Mesa CO	970	N/A	318-0002 (C)	626-4339
TOM AUSTIN Assistant Chief	Log Hill Mesa CO	970	N/A	901-8282 (C)	626-3208

2/12/12

Ouray Volunteer Fire Department P.O. Box 468 Ouray, Colorado 81427			Telephone (970) 325-7069 FAX (970) 325-7212 24-Hour Telephone (970) 252-4020 Email: ovfd@ci.ouray.co.us		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
ADAM KUNZ Chief	Ouray, CO	970	Use cell	596-0486 dept cell	325-7399
JOHN FEDEL Assistant Chief	Ouray, CO	970	Timber Ridge 325-4204	NONE	325-4824
DOUG GREGORY Battalion Chief	Ouray, CO	970	Use cell	596-6721	325-4178

2/14/11

Ridgway State Park 28555 Highway 550 Ridgway, Colorado 81432			Telephone (970) 626-5822 X10 FAX (970) 626-5825 24-Hour Telephone (970) 249-4392 Email: kirstin.copeland@state.co.us		
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
KIRSTIN COPELAND Park Manager	Ridgway, CO	970	626-5822 X12	209-9307 cell	252-9245
JOHNATHON FREEBORN Senior Ranger	Ridgway, CO	970	626-5822 X17	904-0311	904-0311
TOM JAY Park Resource Technician	Ridgway, CO	970	626-5822 X24	N/A	N/A

2/2/12

Colorado State Forest Service 102 Par Place, Suite #1 Montrose, Colorado 81401			TELEPHONE (970) 249-9051 FAX (970) 249-5718 Emergency (970) 249-1010 [Montrose Interagency] E-mail: jodi.rist@colostate.edu		
Remember to CALL OUR PAGER FIRST @ 970-255-5145					
NAME/TITLE	CITY/STATE	AREA CODE	OFFICE COMM.	CELL PHONE/ PAGER	HOME
JODI RIST District Forester	Montrose, CO	970	249-9051 X 132	255-5145 (P) 417-6408 (C) 249-1010 (MTC Dispatch)	497-0888
AUSTIN SHELBY Forester	Montrose, CO	970	249-9051 X 133	255-5145 (P) 417-2369 (C) 249-1010 (MTC Dispatch)	Use cell
Neighboring District Foresters: KELLY ROGERS TIM CUDMORE KENT GRANT	Grand Junction Gunnison, CO Durango, CO	970 970 970	248-7325 641-6852 247-5250	255-5145 (P) / 216-4171 (C) 417-9521 cell 749-0298	255-9022 Use cell 385-5953
STEVE ELLIS Southwest Area FMO	Montrose, CO	970	249-9051 X118	596-0685 (C)	Use cell
IF UNABLE TO CONTACT THOSE ABOVE, CALL: STATE OFFICE FDO	Ft. Collins, CO	970	491-6303 491-6304	222-2784 (C) EMERGENCIES ONLY	—

2/15/12

MONTROSE INTERAGENCY DISPATCH CENTER	FIRE TELEPHONE NUMBERS Commercial: 970-249-1010
ADDRESS 2465 South Townsend Avenue Montrose, CO 81401	NIGHT OR 24 HOUR TELEPHONE NUMBERS Commercial: 970-249-1010 After Hours: Phone rings to answering service
FACSIMILE NUMBER 970-240-5369	ELECTRONIC ADDRESS Email: montrosedispatch@yahoo.com

2/9/12

IF NO ANSWER ON ABOVE PHONE NUMBERS, CALL IN ORDER LISTED BELOW

NAME/TITLE	CITY STATE	AREA CODE	OFFICE COMM	CELL PAGER	HOME EMAIL
BECKY JOSSART Dispatch Center Manager Unit Aviation Manager	Montrose CO	970	240-5359	596-7414 (C)	bjossart@blm.gov
AMY STEPHENS Assistant Dispatch Center Manager	Montrose CO	970	240-5354	275-3212 (C)	275-3212 (C) amstephens@fs.fed.us
KAREEN HOLLENBECK Lead Dispatcher	Montrose CO	970	240-5352	209-7391 (C)	249-1595 khollenbeck@blm.gov
VACANT IA Dispatcher	Montrose CO	970	240-5404		

2/9/12

MONTROSE INTERAGENCY FIRE MANAGEMENT UNIT	FIRE TELEPHONE NUMBERS Commercial: 970-249-1010
ADDRESS 2465 South Townsend Avenue Montrose, CO 81401	NIGHT OR 24 HOUR TELEPHONE NUMBERS Commercial: 970-249-1010
FACSIMILE NUMBER 970-240-5369	EMAIL montrosedispatch@yahoo.com

2/9/12

IF NO ANSWER ON ABOVE FIRE NUMBERS, CALL IN ORDER LISTED BELOW

NAME/TITLE	CITY	AREA CODE	OFFICE COMM	CELL	HOME
MIKE DAVIS BLM FMO	Montrose	970	240-5351	596-5359	
Vacant GMUG Forest FMO	Delta	970	240-5375	596-1316	
JERRY CHONKA Gunnison Zone FMO	Gunnison	970	642-4411	209-6146	641-3401
PAT MEDINA Gunnison AFMO	Gunnison	970	642-4407	596-1086	641-4586
RANDY CHAPPELL BLM FMO	Montrose	970	240-5373	596-6343	596-6343
ERIC BRANTINGHAM Ouray/ Norwood Forest FMO	Norwood	970	327-4261, ext. 4355	729-0562	327-4964
LORI VEO Training / Fire Business Management	Montrose	970	240-5356	596-1510	596-1510
CHRIS BARTH Fire Education / Mitigation	Montrose	970	240-5317	596-0430	303-807-5096

2/9/12

INCIDENT RADIO COMMUNICATIONS PLAN

Ouray County AOP 2012

INCIDENT RADIO COMMUNICATIONS PLAN		1. INCIDENT NAME		2. DATE/TIME PREPARED	3. OPERATIONAL PERIOD DATE/TIME																																																	
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SYSTEM/CACHE	CHANNEL	FUNCTION	FREQUENCY		ASSIGNMENT	REMARKS																																																
Fire TAC 7 (BLM Colorado)		Federal Tactical	TX/RX	169.2875	MIFMU Interagency	Initial Attack																																																
F.E.R.N.		State/County Tactical	TX/RX	154.280	FERN	Initial Attack																																																
USFS (GOV) Work Channel		Work (Back-up Tactical)	TX/RX	164.9875	USFS	Open Jurisdiction (Federal)																																																
BLM Work Channel		Work (Back-up Tactical)	TX/RX	168.350	BLM	Open Jurisdiction (Federal)																																																
LD Work Channel		Work(Back-up Tactical)	TX/RX	168.6125	BLM	Open Jurisdiction (Federal)																																																
National Interagency or F. E. R. N.		Air Tactical ZONE 3 ZONE 4	A/G 49 TX/RX 168.0375N / A/G 9 TX/RX 166.9125N A/G 15 TX/RX 167.5250N / A/G 31 TX/RX 171.525N / A/G 7 168.850 (see map)		Air to Ground	Use F.E.R.N. only if VFD can't program air frequencies																																																
Montrose Interagency Fire West Side		West Side Logistics Net (Will Change in 2011)	<table border="0"> <thead> <tr> <th><u>Vicinity</u></th> <th><u>Receive</u></th> <th><u>Transmit</u></th> <th><u>Tone</u></th> <th><u>Repeater Site</u></th> </tr> </thead> <tbody> <tr> <td>Montrose</td> <td>170.025</td> <td>170.025</td> <td>173.8</td> <td>Storm King</td> </tr> <tr> <td>Naturita</td> <td>170.025</td> <td>166.825</td> <td>167.9</td> <td>Manti La Sal</td> </tr> <tr> <td>South Plateau</td> <td>170.025</td> <td>166.825</td> <td>107.2</td> <td>Raspberry</td> </tr> <tr> <td>Miramonte</td> <td>170.025</td> <td>166.825</td> <td>179.9</td> <td>North Mountain</td> </tr> <tr> <td>Telluride</td> <td>170.025</td> <td>166.825</td> <td>123.0</td> <td>Gray Head</td> </tr> <tr> <td>Silverton</td> <td>170.025</td> <td>166.825</td> <td>103.5</td> <td>Kendall</td> </tr> </tbody> </table>	<u>Vicinity</u>	<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>	<u>Repeater Site</u>	Montrose	170.025	170.025	173.8	Storm King	Naturita	170.025	166.825	167.9	Manti La Sal	South Plateau	170.025	166.825	107.2	Raspberry	Miramonte	170.025	166.825	179.9	North Mountain	Telluride	170.025	166.825	123.0	Gray Head	Silverton	170.025	166.825	103.5	Kendall	Incident to Montrose Dispatch	<i>DO NOT USE BLM OR USFS PRIMARY FREQUENCIES FOR ON INCIDENT COMMUNICATION.</i>														
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National Interagency		Air - Air ZONE 3 ZONE 4	TX/RX 126.475 TX/RX 126.275	(see attached map)	Air to Air	<i>Aircraft Use Only</i>																																																
National Interagency		Air Guard	TX\RX 168.625	Tone on TX 110.9	<u>Aircraft Emergency</u>	<i>Emergency Use Only</i>																																																

205 IS 8/78 PREPARED BY: B.JOSSART/J.RIST

Ouray County AOP 2012

INCIDENT RADIO COMMUNICATIONS PLAN		1. INCIDENT NAME MONTROSE COUNTY SHERIFF/FIRE DEPT. RADIO FREQUENCIES			2. DATE/TIME PREPARED Feb 14, 2012	3. OPERATIONAL PERIOD DATE/TIME 2012 Season			
4. BASIC RADIO CHANNEL UTILIZATION									
SYSTEM/CACHE	channel	FUNCTION	FREQUENCY			ASSIGNMENT	REMARKS		
BLM / USFS Radio Logistic Frequencies		BLM /USFS Logistics	see Montrose Interagency Dispatch Initial Attack Radio Plan (back side of page)			BLM/ / USFS LOGISTIC FREQUENCIES	NOT FOR ON-SITE INCIDENT COMM.		
Federal Initial Attack		Tactical #1	TX/RX	169.2875		Federal or Division A	Initial Attack		
SFS Work Channel		Tactical #2	TX/RX	164.9875		USFS or Division B	USFS Jurisdiction		
F.E.R.N.		Tactical #3	TX/RX	154.280		Fire Dept. or Division C	I.A. Mutual-Aid Frequency		
BLM Work Channel		Tactical #4	TX/RX	168.350		BLM or Division D	BLM Jurisdiction		
CSFS Work Channel		Tactical #5	TX/RX	151.340		CSFS or Division E	CSFS Work Channel		
National Interagency or F. E. R. N.		Air Tactical ZONE 3 ZONE 4	A/G 49 TX/RX 168.0375N / A/G 9 TX/RX 166.9125N A/G 15 TX/RX 167.5250N / A/G 31 TX/RX 171.525N / A/G 7 168.850 (see map)			Air to Ground	<i>* F. E. R. N. To be used only if local cooperator can not access the designated air-to-ground frequency.</i>		
Montrose County Sheriff's Department		Sheriff's Logistics & County Tactical	<u>Vicinity</u> East County Divide West County	<u>Receive</u> 155.610 155.610 155.415	<u>Transmit</u> 153.815 153.815 159.060	<u>Tone</u> 146.2 131.8 77.0	<u>Repeater</u> Waterdog Raspberry Gobblers Knob	Incident to either Communications Center	Also FERN
Montrose County Sheriff's Posse		Posse Logistics Posse Tactical * Nucla Dispatch	<u>Vicinity</u> Tactical East County Divide West County	<u>Receive</u> 155.220 155.355 155.355 155.415	<u>Transmit</u> 155.220 151.355 151.355 159.060	<u>Tone</u> ---- 131.8 203.5 77.0	<u>Repeater</u> Car to Car Green Mtn. Raspberry Gobblers Knob	Use Posse Tactical sparingly	Also Sheriff's Dept. Net, and FERN; Green Mountain Repeater is solar power - use sparingly
San Miguel County Sheriff's Office		Channel 1 Sheriff's Logistics & County Tactical	<u>Vicinity</u> Telluride Telluride Norwood Egnar Line of Site	<u>Receive</u> 155.670 153.995 155.430 153.740 155.685	<u>Transmit</u> 158.730 158.940 158.790 158.835 155.685	<u>Tone</u> 127.3 123.0 100.0 110.9 —	<u>Repeater</u> Ski Area Gray Head Raspberry Spud Patch Car to Car	Incident to (County) Dispatch	Also FERN
Montrose FPD		Tactical - Mutual Aid	TX/RX	154.280				Fire Dept. or Division C	I.A. Mutual – Aid Frequency
Norwood FPD		Tactical	<u>Receive</u> 155.430 154.145	<u>Transmit</u> 158.790 154.145	<u>Tone</u> 100.0 ---	<u>Repeater</u> Raspberry Car to Car			Also NLEC 155.475 and FERN
Nucla-Naturita FPD		Logistics Comm. to Nucla Comm Center Fire Dept. Tactical	<u>Vicinity</u> Nucla Nucla	<u>Receive</u> 154.430 154.430	<u>Transmit</u> 153.770 154.430	<u>Tone</u> 131.8 --	<u>Repeater</u> Hopkins Car to Car		Logistics Frequency for Dispatch use only
Olathe FPD		FPD Command Tactical / Posse	<u>Vicinity</u> Olathe 1 RPT Olathe 2	<u>Receive</u> 155.805 155.220	<u>Transmit</u> 153.920 155.220	<u>Tone</u> 100.0 --	<u>Repeater</u> Flat Top Car to Car		Also Sheriff's Dept. Net and FERN and NLEEC
Paradox FPD		FPD Tactical FPD Comm to Nucla	<u>Vicinity</u> Paradox West County	<u>Receive</u> 155.790 155.415	<u>Transmit</u> 159.435 159.060	<u>Tone</u> 107.2 77.0	<u>Repeater</u> Gobblers Knob Gobblers Knob	Paradox Gobblers Knob Sheriff's Gobblers Knob	PL code on both Tx and Rx Sheriff's Gobblers Knob

205 IS 8/78 PREPARED BY: S.ELLIS/B.JOSSART/J.RIST

Ouray County AOP 2012

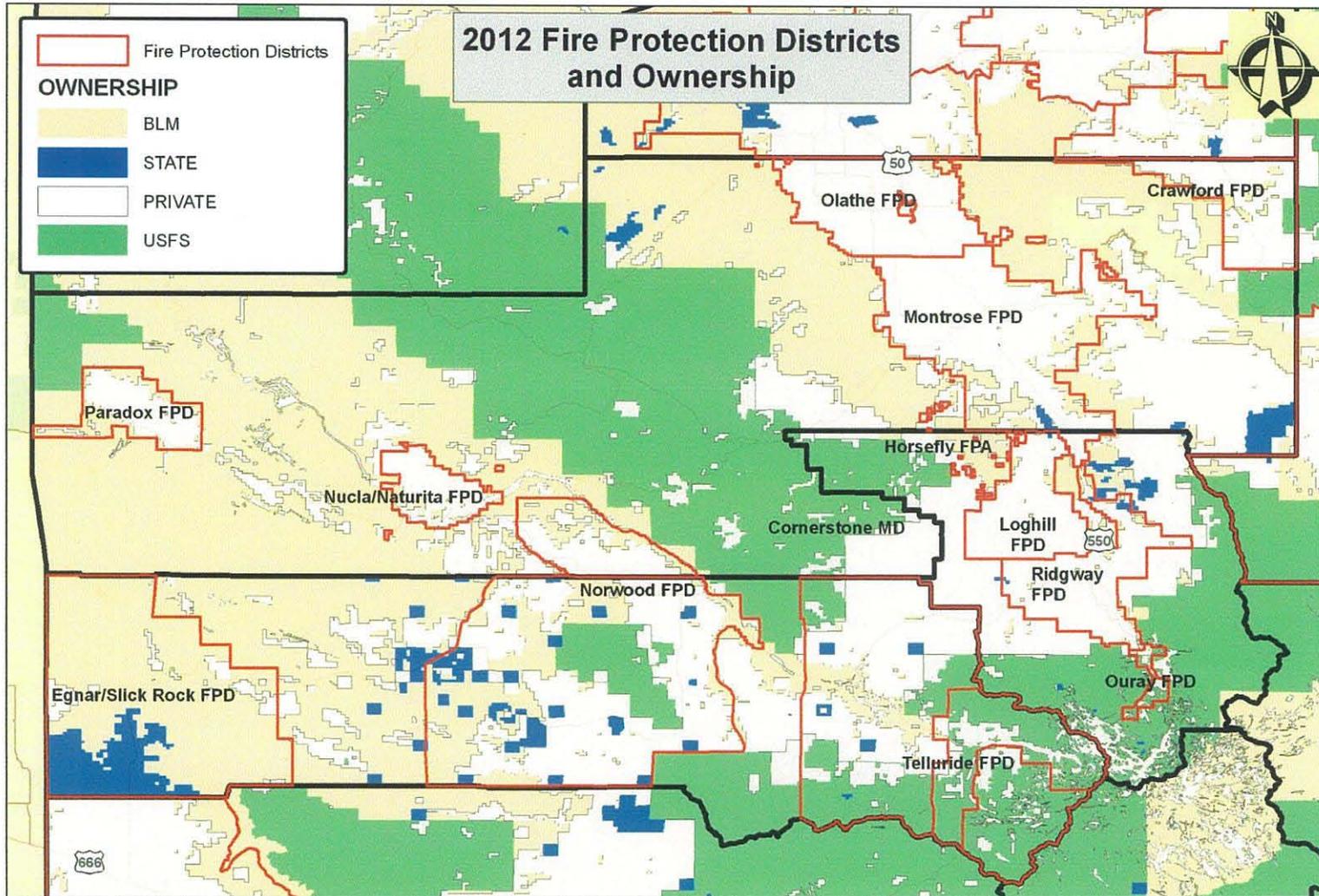
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<u>Vicinity</u>	<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>	<u>Repeater Site</u>																										
Log Hill Mesa	154.310	158.865	107.2	Waterdog																										
Horsefly Fire Association		Fire Department Tactical Horsefly	<table border="0"> <tr> <td><u>Vicinity</u></td> <td><u>Receive</u></td> <td><u>Transmit</u></td> <td><u>Tone</u></td> <td><u>Repeater Site</u></td> </tr> <tr> <td>Horsefly</td> <td>154.160</td> <td>154.160</td> <td>—</td> <td>Car to Car</td> </tr> </table>	<u>Vicinity</u>	<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>	<u>Repeater Site</u>	Horsefly	154.160	154.160	—	Car to Car		Also FERN and County frequencies															
<u>Vicinity</u>	<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>	<u>Repeater Site</u>																										
Horsefly	154.160	154.160	—	Car to Car																										
Montrose Fire Protection District		Command Repeater Command Talk around Tactical Repeater Tactical Repeater	TX/RX 154.280	Dispatch / Coordination Dispatch / Coordination Fire Ground / District Ops Fire Ground Communication	Also Sheriff's Dept. Net and FERN Tactical channels 1 & 2 can be used as Simplex TX/RX (with same TX tones)																									

Ouray County AOP 2012

INCIDENT RADIO COMMUNICATIONS PLAN		1. INCIDENT NAME			2. DATE/TIME PREPARED		3. OPERATIONAL PERIOD DATE/TIME		
		SAN MIGUEL COUNTY SHERIFF/FIRE DEPT. RADIO FREQUENCIES			Feb 14, 2012		2012 Season		
4. BASIC RADIO CHANNEL UTILIZATION									
SYSTEM/CACHE	CHANNEL	FUNCTION	FREQUENCY			ASSIGNMENT	REMARKS		
BLM / USFS Radio Logistics Frequencies		BLM / USFS Logistics	see Montrose Interagency Dispatch Initial Attack Radio Plan			BLM / USFS LOGISTIC FREQUENCIES	NOT FOR ON-SITE INCIDENT COMM.		
Federal Initial Attack		Tactical #1	TX/RX	169.2875		Federal or Division A	Initial Attack		
USFS Work Channel		Tactical #2	TX/RX	164.9875		USFS or Division B	USFS Jurisdiction		
F.E.R.N.		Tactical #3	TX/RX	154.280		Fire Dept. or Division C	I.A. Mutual-Aid Frequency		
BLM Work Channel		Tactical #4	TX/RX	168.350		BLM or Division D	BLM Jurisdiction		
CSFS Work Channel		Tactical #5	TX/RX	151.340		CSFS or Division E	CSFS Work Channel		
National Interagency or F. E. R. N.*		Air Tactical ZONE 3 ZONE 4	A/G 49 TX/RX 168.0375N / A/G 9 TX/RX 166.9125N A/G 15 TX/RX 167.5250N / A/G 31 TX/RX 171.525N / A/G 7 168.850 (see map)			Air to Ground	* F. E. R. N. To be used only if local cooperator cannot access the designated air-to-ground frequency.		
San Miguel County Sheriff's Office		Channel 1	<u>Vicinity</u>	<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>	<u>Repeater</u>	Incident to (County) Dispatch	Also FERN
		Sheriff's Logistics &	Telluride	155.670	158.730	127.3	Ski Area		
		County Tactical	Telluride	153.995	158.940	123.0	Gray Head		
			Norwood	155.430	158.790	100.0	Raspberry		
			Egnar	153.740	158.835	110.9	Spud Patch		
Line of Site	155.685	155.685	—	Car to Car					
Telluride Fire Protection District		Fire Department Tactical	<u>Vicinity</u>	<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>	<u>Repeater</u>		Now using VHF trunked radio system - line of sight in use for interagency Ops
		FD Tactical	Telluride	154.205	159.240	168.0	Ski Area		Also NLEEC 155.475 and FERN
			Line of Site	155.0475	155.0475	127.3	Car to Car		
			<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>	<u>Repeater</u>			
Egnar - Slick Rock Fire Protection District		FD Command FD Tactical	155.430	158.790	100.0	Raspberry		Also Sheriff's Dept. Net and FERN	
			154.145	154.145	---	Car to Car			
			<u>Vicinity</u>	<u>Receive</u>	<u>Transmit</u>	<u>Tone</u>			<u>Repeater</u>
			Egnar	153.740	158.835	110.9	Spud Patch		
			Egnar	153.740	153.740	—	Car to Car		

205 IS 8/78 PREPARED BY: S.ELLIS/B.JOSSART/J.RIST

FIRE PROTECTION DISTRICT/OWNERSHIP MAP

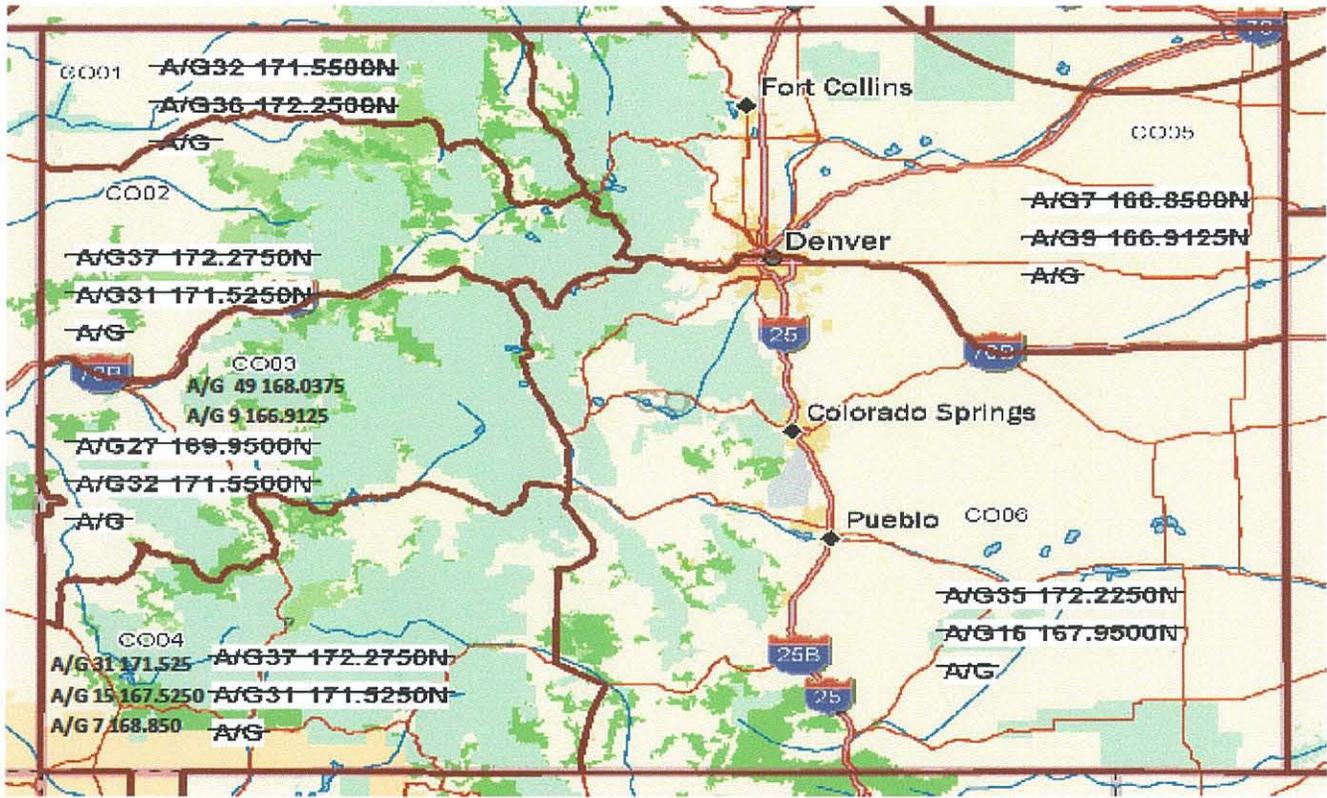


Map updated 2/14/12
CSFS Montrose District
Jodi Rist, District Forester



DOLA website info
<http://www.dola.state.co.us>

MAP OF INITIAL ATTACK AIRCRAFT COMMUNICATION ZONES FOR COLORADO



NOTE: Zones 3 and 4 ONLY were updated 2/15/12



COOPERATOR INCIDENT REIMBURSEMENT GUIDELINES

Please go to the website below for the most current
Cooperator Reimbursement Request Forms (CRRFs) and Guidelines:

<http://csfs.colostate.edu/pages/firecooperatorforms.html>

GUIDELINES FOR EFF

PURPOSE

The purpose of the Intergovernmental Agreement for Participation in the Colorado Emergency Fire Fund (EFF) is to: establish the County's basis for participation in the Emergency Fire Fund to provide for payments from the County to the Fund; and describe the conditions under which the Emergency Fire Fund will be managed.

WILDFIRE PROTECTION

As required in the Cooperative Agreement, the County and CSFS shall jointly develop, review, and sign an Annual Operating Plan (AOP) before May 1 of each year with all cooperating agencies having wildfire suppression responsibilities within the County. Failure to complete the AOP by May 1 of any year during the term of this Agreement shall result in the automatic suspension of the County from EFF participation unless the County has requested, in writing, and received approval by the State Forester, a 60 day extension of the May 1 date to complete the AOP, stating the specific reason(s) for the extension. The State Forester shall, in his or her sole discretion, approve or deny the request in writing.

EMERGENCY FIRE FUND

A. The Emergency Fire Fund (EFF or "the Fund") has been established through the payments provided by participating Colorado counties and other entities entering into EFF agreements with the CSFS. The EFF is maintained as an account of Colorado State University, under the fiscal management of the State Forester. Payments from the EFF account shall be made only in compliance with applicable laws, rules and regulations pertaining to Colorado State University funds, including, but not limited to, the State Fiscal Rules. The State Forester is designated as the fiscal manager of all such monies received and all interest accrued in the EFF. No upper limit shall be placed on the amount of funds in the EFF, and funds may accumulate from year to year.

B. Final decision making authority over fiscal management matters shall reside with the State Forester on behalf of the Counties collectively.

C. The CSFS shall make distribution of these funds only upon direction of the State Forester or his designee and will be subject to the "Emergencies" provisions of the State Fiscal Rules (Rule 2-2). Disbursements shall be limited to such expenditures incurred in controlling a designated wildfire as are within the then-current, unencumbered balance of the Fund.

F. If at any time during the term of this Agreement the EFF becomes depleted, or has insufficient funds to meet the expected needs of the Fund, the State Forester will make every reasonable effort to obtain additional funds by requesting the Governor to make additional funds available. Should the State Forester be unsuccessful in efforts to obtain additional funding, fire control costs will remain the County's responsibility.

EFF IMPLEMENTATION

A. The County will make every effort to control fire(s) upon non-federal lands within the County

with resources available within the County. In the event that the County and the CSFS mutually agree that the fire(s) threatens to spread, or has spread, beyond control capability of the firefighting resources within the County (as outlined in the County's Annual Operating Plan), the State Forester (or his authorized designee) and the authorized County representative shall sign a Delegation of Duty giving the State Forester command responsibility for the fire(s). Once command responsibility has been assumed by the CSFS, the County shall nevertheless continue to make its maximum effort to provide firefighting resources from within the County.

B. When a fire can again reasonably be managed by the County with resources available to it, command responsibility for incident management and for payment of all fire control costs will be returned by the State Forester to the County. No expenditures made by the County prior to assumption by the State Forester or after return to the County, will be eligible for payment by the EFF, without express prior approval of the State Forester.

FIRE CAUSE DETERMINATION

A. As a condition precedent to entering into this Agreement, and to eligibility for continuing participation in the EFF throughout the term hereof, the County agrees that, in the event of a human-caused fire, the Sheriff of said County shall conduct an investigation as to cause of such fire and will provide the State Forester a copy of the preliminary investigation report within 30 days of control of the fire, and a final report upon the conclusion of that investigation consistent with State Law. The County Sheriff shall have administrative and financial responsibility with respect to the conduct of the investigation.

SECTION OF OPERATING GUIDELINES FOR EFF

EFF Fire Business & Administration Operating Guidelines

This document provides guidance for incident business and administration activities on Colorado State Forest Service (CSFS) Emergency Fire Fund (EFF) fires. These guidelines are provided as direction to incident business personnel, Incident Management Teams (IMTs), and other incident support organizations. CSFS follows ICS organization, Wildland Fire Qualification System Guide (PMS 310-1) for qualifications and business management processes identified in the Interagency Incident Business Management Handbook (IIBMH). CSFS supports the use of I-Suite programs to facilitate incident business operations, planning and organization activities, pay documents, and cost estimates. Additional information is contained in this document and in the IIBMH Rocky Mountain/Great Basin supplement to Chapter 50. Deviation from these referenced documents and this guideline will be negotiated with the Line Officer/Agency Administrator (LO/AA) or an Incident Business Advisor (IBA) prior to the use of a different procedure or guideline.

Incident Business Advisor (IBA)

An IBA may be assigned on state fires and acts as a liaison between the LO/AA and assigned IMT. The IBA will make visits to any established incident command post, staging area, expanded dispatch, buying units, and other incident support centers to facilitate communication and successful incident business practices. Technical specialists will accompany the IBA to assist in specific areas of concern. For example, the CSFS Financial Manager and/or Purchasing personnel may visit the incident base to discuss rental agreements for land and equipment.

As a minimum, the IBA will establish a daily time for communications with the IMT to exchange information and to report current progress on incident business management issues.

In-Briefing/Closeout

The LO/AA and IBA (if assigned) will participate in the team initial briefing and closeout of each assigned IMT. The IBA and/or other agency personnel will meet with the IMT Finance, Planning, and Logistics Sections (at a minimum) to discuss expectations and local protocols and procedures. At the end of the incident, the IBA will provide a written document, using the standard IBA narrative (attached). The IBA will also receive a written evaluation from the LO/AA.

The final Incident Finance Package (IFP) should meet the standards established in the IIBMH Chapter 40 and national records management guidelines. The following additional information should be included with Time Unit documentation: include specific mitigation measures with excess hours documentation. Incident file copies of CTRs should be attached to appropriate EFTR OF-288s.

When a cost-share agreement is in place for an incident, a duplicate copy of the IFP will be prepared for each agency, or as requested by the LO/AAs.

Cost Share

Multi-jurisdiction involvement may necessitate implementation of a cost-share agreement to appropriately distribute incident cost. A copy of the cost-share agreement signed by all parties should be included in the IFP.

Personnel Timekeeping

All resources are to use ICS forms to report and record time while assigned to the incident. Travel should be documented on the OF-288. State employees do not receive hazard pay compensation. The original OF-288 is given to state employees and Colorado cooperators at the time of demobilization.

Seasonal firefighters may be hired as state hourly employees with CSFS State Office confirmation at rates consistent with the rates in the current Federal Pay Plan for Emergency Workers (ADA-ADL). State firefighter classifications are exempt from state Public Employees Retirement Association withholding. The following Colorado State University (CSU) payroll forms will be provided by the CSFS State Office or IBA for hiring firefighters on the incident:

- Employee's Withholding Allowance Certificate (W-4)
- Employment Eligibility Verification (I-9)
- CSU Payment Disposition Action (PDA)
- Public Employees' Retirement Association Exemption
- SSA-1945 Social Security Statement
- CSFS #811 Hourly Employee Record

Procurement and Acquisition

Upon arrival at a State Incident, IMT and Buying Team personnel will be provided information about:

- State and local cooperators agreements
- Geographic area supplements to the IIBMH
- Medical Care and Worker's Compensation Reporting
- Local cooperative agreements and operating plans
- Purchasing and buying unit procedures
- Forms (if different than ICS)
- Copies of applicable Colorado Cooperator Resource Rate Forms (CRRF)
- Land use agreements

It is not appropriate to hire equipment or services provided by state or local cooperator employees or relatives.

Ordering Process

Supplies and equipment available through the national fire cache system will be ordered directly from the Rocky Mountain Cache. Local purchase of supplies is encouraged where possible using state or local purchasing agents or an assigned Buying Team.

Buying Team Procedures

The LO/AA will determine when a Buying Team will be ordered to replace dispatch center or local CSFS purchasing personnel. CSFS personnel may be included in the organization of a Buying Team to facilitate acquisition of local resources, utilizing state acquisition cards (P-Cards) to make local purchases, depending on current authorizations.

When a Buying Team is assigned, the operating procedures described in the National Interagency Buying Team Guide will be followed, along with any applicable Rocky Mountain/Great Basin Geographic Area supplements and state specific requirements. The IBA and/or appropriate CSFS representative will consult with the IMT/expanded dispatch to decide when to release a Buying Team.

Supplemental Foods

CSFS follows the guidelines established in the IIBMH (Chapter 20.25.4-3).

Property Management

The CSFS expects IMTs to place a high priority on property management. Included in this expectation is the need for the Finance and Logistics Sections to review property issuance (gas, oil, supplies, accountable property) and sign out and return procedures to ensure accountability. Buying teams are responsible for ensuring that accountable property (non-consumable) which they have purchased is tracked and the information made available to CSFS for record keeping purposes. On multi-jurisdiction incidents, LO/AAs will jointly determine ownership of such property.

If accountable items are not returned by an individual, agency, cooperator, or contractor, the value of each missing item will be deducted from payment documents.

IMTs will recycle the following items and the IBA or CSFS district office will provide information on disposal/drop-off locations: paper, plastic, cardboard, aluminum, glass, batteries.

CSFS Payments Process

A representative from the CSFS administrative staff may visit the assigned Finance Section to ensure accuracy of payment processes. A CSFS employee may be assigned to work in the Finance Section. Payment address for all documents is:

Colorado State Forest Service
Fire Division
Building 1049
5060 Campus Delivery
Fort Collins, CO 80523-5060.

Daily Reporting to CSFS State Office

The IMT will provide daily reporting to the CSFS State Office which will include I-Suite cost estimate reports, daily Incident Action Plan (IAP) and ICS 209. Remarks on ICS 209 should include current info on acreage breakdown by ownership.

Documents may be faxed to (970) 491-7736 or emailed to fdocsfs@lamar.colostate.edu.

Information Systems Management

The CSFS will facilitate filling information technology requests. All requests/orders must be accompanied by a detailed narrative that ties directly to an action in an approved WFSA or IAP. IMT CTSP personnel must coordinate with CSFS personnel for ordering, delivery, set up and release of IT resources.

Commissary

CSFS utilizes National Contract commissaries available through the resource ordering process. Order must be approved by the assigned IBA/CSFS representative. Give consideration to duration and regional outlook for continued high fire danger when placing orders for National Contract commissaries. The commissary payroll deduction process may also be used on a case-by-case basis when individuals have emergency needs. All Colorado State employees are eligible for commissary by payroll deduction.

Compensation for Injury and Agency-Provided Medical Care (APMC)

The State of Colorado has no authority to establish APMC on state incidents. All incident-related injuries and illnesses will be handled in accordance with the IIBMH and the employee's home unit/agency Workers' Compensation procedures. A copy of the injury/illness log will be provided daily to the IBA or other designated CSFS official.

CSFS/CSU carries Workers' Compensation insurance coverage for all its employees.

The CSU Worker's Compensation Injury Report (copy enclosed) includes Part I and II to be completed by the employee and Part III which must be completed by the employee's incident supervisor. All Workers' Compensation claims must be submitted within four (4) calendar days of injury or illness to:

<u>Name</u>	<u>Address</u>
Barbara Berg Phone (970) 491-6303 Fax (970) 491-7736	CSFS, Bldg 1050, 5060 Campus Delivery Fort Collins, CO 80523-5060

Fire departments and other Colorado cooperators are not covered by CSU Workers' Compensation. Cooperators using the Cooperator Resource Rate Form (CRRF) provide Workers' Compensation coverage for all operators and employees included under the terms of their CRRF. Cooperators experiencing injury or illness while assigned to an incident should complete their appropriate department forms and notify their home agency as soon as required of potential Workers' Compensation claims.

IIBMH process and forms may be used in lieu of agency specific forms. Information will be transferred to appropriate forms at a later date, if necessary.

Law Enforcement

All criminal and accident investigations will be conducted by county, state or federal criminal and accident investigators and county or federal law enforcement officers.

Claims for loss and damage may be submitted with the Incident Finance Package or sent directly to CSFS Fire Division for resolution (see payment address on page 3). A copy of the claim log will be provided daily to the IBA or other CSFS designated official.

CSFS-Owned Vehicles and Equipment

When CSFS-owned vehicles and equipment are used on state fires, Emergency Equipment Rental Agreements are not to be used. The CSFS Fire Equipment Rate schedule provides rates for CSFS resources. Reference the Colorado section of the Chapter 50 supplement to the IIBMH for current rates. These rates are for CSFS owned equipment only and not intended for use with equipment that is owned by other parties.

Emergency Equipment Shift Tickets (OF-297) and Equipment Use Invoices (OF-286) should be prepared for these resources and the originals given to state employee/operator at the time of demobilization.

All rates do not include operators or crew but do include normal maintenance, and repairs. Times of use are determined by Equipment Shift Ticket records.

Cooperator Resources

Equipment provided by city, county and fire departments within the state of Colorado is covered under the Colorado Interagency Cooperative Fire Management Agreement. Each year, an Annual Operating Plan (AOP) is signed by cooperating agencies within a county. Each county AOP identifies reimbursement processes within that county and includes Colorado Cooperator Resource Rate Form (CRRF) identifying local resources available for incident assignment. When the CRRF has been completed, no other agreement is needed. Cooperators assigned to a fire without a current valid CRRF will be compensated based on the current Colorado standard equipment rates and must complete a CRRF for that incident only. This incident-only CRRF can be signed by the CSFS local district forester or CSFS representative.

Equipment use will be documented on Emergency Equipment Shift Tickets (OF-297) and summarized on the Equipment Use Invoice (OF-286). Cooperators assigned as equipment operators or single resources use the Crew Time Report (OF-261) and Emergency Firefighter Time Report (OF-288). Original payment documents are given to the cooperator at the time of demobilization.

Cooperators may utilize commissary by payroll deduction if authorized by their department.

Procurement Unit Leaders may document and recommend action on cooperator equipment damage requests. CSFS Fire Division staff will make final determinations and approve reimbursement for equipment damaged or replacement.

Refer to the Colorado portion of the Chapter 50 Rocky Mountain/Great Basin Geographic Area supplement to the IIBMH for additional information.

Personal Vehicles (POV)

Personal vehicles authorized for use by state or cooperator personnel are reimbursed only for mileage as travel expense. POV mileage should be documented on an Emergency Equipment Shift Ticket (OF-297). POVs are not to be signed up using an Emergency Equipment Rental Agreement. Both POVs and agency vehicles should be noted on original resource orders as authorized at time of dispatch.

FEMA

A State EFF fire may receive a FEMA declaration. The declaration will provide for partial reimbursement of eligible state costs. Any specific needs because of a FEMA declaration will be explained by the IBA or LO/AA. Standard incident business processes, forms and IFP will normally provide all the documentation necessary for the State's FEMA claim.

National Guard and Department Corrections Crews

National Guard and Department of Corrections resources are both state cooperators under the Colorado Interagency Cooperative Fire Management Agreement.

National Guard resources are ordered through normal resource ordering. RMACC will make the appropriate request to the Colorado Division of Emergency Management.

Department of Corrections crews are located at Canon City, Buena Vista, and Rifle. Orders for these Type 2 crews go through normal resource ordering process. A current CRRF will be provided to the IMT for cost information.

WERF GUIDELINES

**Wildfire Emergency Response Fund (WERF)
2012 Guidelines**

The Wildfire Emergency Response Fund (Ref Colorado State Statute CRS 23-31-309) was created to assist local jurisdictions with initial attack wildland fire response on state and private lands within the state of Colorado. Any County Sheriff, municipal fire department, or fire protection district within Colorado may request WERF as the official Requesting Agency. WERF will reimburse, if funds are available, the Requesting Agency the cost of eligible wildland firefighting resources.

ELIGIBLE FOR WERF	
Both an aerial resource and a hand crew on the same incident.	
AERIAL RESOURCES	1 st hour of firefighting helicopter rotor time + pilot time OR 1 st aerial tanker flight + drop + retardant
	AMD-carded & USFS-carded pilots, if federal resources involved
HAND CREW	One hand crew for up to two operational periods, beginning from time of departure to fire. Preference for State inmate crews.
	Type 1, Type 2 Initial Attack, or Type 2 NWCG-qualified crews

There are often additional costs associated with the use of aircraft and hand crews.

NOT ELIGIBLE FOR WERF	
AERIAL RESOURCES	Fixed wing aircraft reimbursement does not include lead plane or aerial observer aircraft.
	Additional helicopter personnel (helicopter crew)
	Ferry time/flight time to bring aerial resource to Colorado
	Fuel truck
HAND CREW	Chase truck
	Two hand crews for one operational period
	Travel time to bring hand crew from outside Colorado
Crew logistics of lodging, camping, and per diem	

Consult the County Annual Operating Plan for the local, state, and federal dispatch procedures to order WERF resources. The Requesting Agency must notify the local Colorado State Forest Service (CSFS) District of each WERF request. The CSFS District will within 72 hours email the CSFS Fire Division at firebill@colostate.edu who requested (sheriff, fire chief, etc.), fire name, resource name, and date of use. Since the CSFS has been tasked by the Colorado State Legislature to administer and manage this fund, it is critical that CSFS receives notification of any and all WERF requests to maintain an accurate balance of the fund.

Rev. 1/3/2012