

**Weed Manager
Ouray County**

Ouray County is soliciting Letters of Interests and Resumes for the position of Weed Manager. This is a fulltime, exempt, position providing weed manager services for both Ouray and San Miguel Counties. The position is responsible for compliance with the state noxious weed law, public education, working with the Human Resources Director on recruitment of seasonal employees, training seasonal employees, supervising personnel, grant writing and administration of contracts and agreements with local, state and federal agencies. Special qualifications include acquiring and maintaining the appropriate State of Colorado licenses and certifications; and possessing a valid driver's license. Knowledge, skills and abilities include but are not limited to identification of noxious weeds, keeping accurate records, communicating with the public, employees and officials; operating a weed truck and sprayer, and handling/managing noxious weed chemicals. Associate's Degree with five years of experience in weed management or related field required. A combination of education, training and experience that provides the knowledge, skills and abilities required for the job may be considered in place of a degree. Minimum Pay Grade: \$63,417.80. Experience with computers and use of Microsoft Word and/or Excel is required. Organizational skills, public relations skills and attention to detail are necessary. This position reports directly to the Ouray County Administrator. Resume and Letter of Interest must be sent to: Ouray County Human Resources Director, P. O. Box C, Ouray, CO 81427; hand-delivered to 112 Village Square West, Suite 220, Ridgway, CO 81432; or emailed to speck@ouraycountyco.gov. This position is open until filled. Job description is available on the Ouray County website www.ouraycountyco.gov. Questions may be directed to Human Resources, 970-325-7332. Ouray County is an Equal Opportunity Employer.

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JOB DESCRIPTION

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Weed Manager

Department: Weed Manager

Pay Grade: 14

FLSA Status: Exempt

JOB SUMMARY

Responsible for compliance with the state noxious weed law, public education, working with the Human Resources Director on recruitment of seasonal employees, training seasonal employees, grant writing and administration of contracts and agreements with local, state and federal agencies. This position reports directly to the County Administrator.

ESSENTIAL JOB FUNCTIONS

- Update and maintain Ouray County Weed Management Plan in accordance with County and State laws, rules and regulations.
- Conducts appropriate surveys to determine presence of noxious weeds, manage mapping information adequate to determine approximate populations of State and County listed noxious weeds.
- Create a continuing public education campaign including public meetings, articles in local publications, etc., to keep the public abreast of information on invasive plants.
- Work with the Ouray County Weed Advisory Board, Board of County Commissioners and County Administrator.
- Remain abreast of changes in laws, rules and regulations regarding noxious weeds in the State of Colorado and share this information as needed with county officials.
- Work with private landowners to identify noxious weeds and make recommendations for control of such weeds on private lands throughout the county.
- Work with municipal, county, state and federal agencies to increase awareness and control on these properties within Ouray County.
- Research, write and manage grants to provide funds for projects, as such funds are available.
- Oversee herbicide applications performed by contractors on Ouray County Roads and maintain records of those applications.
- Perform weed control operations including hand pulling, herbicide application, insect releases and other aspects of a complete integrated pest management (IPS) program.
- Maintains and updates list of chemically sensitive individuals.
- May supervise seasonal workers and volunteers.

QUALIFICATIONS

Education and Experience:

Requires an Associate's degree with five years of experience in noxious weed management or a related field.

Special Qualifications:

Individual will acquire and maintain proper state licensing for the County weed program when appropriate.

Must possess a valid drivers license.

Knowledge, Skills and Abilities:

- Ability to identify noxious weeds
- Ability to keep accurate records
- Ability to communicate with the public
- Ability to mix and work with chemicals
- Ability to hike and treat weeds in rough terrain
- Ability to operate weed truck and weed sprayer
- Ability to understand scientific reports relating to weed resistance to herbicides
- Receives general and specific instructions from supervisor or Qualified Supervisor on work to be done.
- Informs supervisor of work progress and any problems that arise.
- Develop effective working relationships with elected officials and the public.
- Ability to communicate effectively with other employees and the general public in providing information and giving directions.
- Working knowledge of the principles, practices, and techniques of weed control.
- Must be able to prepare documents using a computer with Microsoft Word and/or Excel software.
- Communicate effectively and direct the work performed by seasonal workers and volunteers.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to stand; walk; use hands and fingers, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The employee frequently is required to stoop, kneel, crouch or crawl. The employee is occasionally required to climb or balance. The employee must regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

While performing the duties of this job, the employee frequently works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to fumes, airborne particles, and toxic or caustic chemicals.